

ORDINANCE NO. 191201

AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR THE YEAR 2019
OF THE RIVER FOREST PARK DISTRICT OF COOK COUNTY, ILLINOIS

Be it ordained by the Board of Commissioners of the River Forest Park District, Cook County, Illinois, that:

Section 1: A tax in the sum of money, totaling \$1,661,973 or as much thereof as may be authorized by law, to defray all expenses and liabilities of the Park District, be and the same, is hereby commencing on the 1st day of May, 2020 and ending the 30th day of April, 2021.

ARTICLE I – GENERAL CORPORATE FUND

A. ADMINISTRATIVE EXPENSES	\$474,600
B. BUILDING EXPENSES	\$125,000
C. PLATFORM TENNIS MEMBERSHIP EXPENSES	\$45,500
D. PARK EXPENSES	<u>\$460,849</u>
TOTAL - GENERAL CORPORATE FUND	\$1,105,949

ARTICLE II – RECREATION FUND

A. ADMINISTRATIVE EXPENSES	\$146,650
B. RECREATION PROGRAM EXPENSES	\$50,850
C. CONCESSION EXPENSES	<u>\$2,500</u>
TOTAL – RECREATION FUND	\$200,000

ARTICLE III – PLAY GROUNDS & RECREATION FUND

A. ADMINISTRATIVE EXPENSE	\$146,650
B. RECREATION PROGRAM EXPENSES	\$50,850
C. CONCESSION EXPENSES	<u>\$2,500</u>
TOTAL – PLAY GROUNDS & RECREATION FUND	\$200,000

ARTICLE IV – ILLINOIS MUNICIPAL RETIREMENT FUND

ADMINISTRATIVE EXPENSES	\$ 40,000
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ARTICLE V – AUDIT FUND

CONTRACTUAL & PROFESSIONAL SERVICES	\$ 12,000
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ARTICLE VI– LIABILITY INSURANCE FUND

ADMINISTRATIVE EXPENSES	\$ 30,000
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ARTICLE VII – SPECIAL RECREATION FUND

PROGRAM EXPENSES	\$67,020
INCLUSION	7000
ADA COMPLIANCE	<u>\$0.00</u>
 TOTAL SPECIAL RECREATION FUND	 \$74,024

ARTICLE VIII RECAPITULATION

GENERAL CORPORATE FUND	\$1,105,949
RECREATION FUND	\$ 200,000
PLAY GROUND & RECREATION FUND	\$ 200,000
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 40,000
AUDIT FUND	\$ 12,000
LIABILITY INSURANCE FUND	\$ 30,000
SPECIAL RECREATION FUND	<u>\$ 74,024</u>
 TOTAL TAXES LEVIED	 \$1,661,973

Section 2: Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning May 1, 2019 and ending April 30, 2020 nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this Ordinance.

Section 3: That the County Clerk of Cook County, Illinois, be and is hereby authorized and instructed to levy a separate tax in addition to the amount authorized to be levied for all corporate purposes, for each and every item in Section 1 of this Ordinance

that is a Special Tax Levy in accordance with those certain sections of the ILLINOIS PARK DISTRICT CODE and other applicable statutes authorizing such additional taxes.

Section 4: That the Secretary of the Board of Park Commissioners be and hereby is directed to file with the County Clerk of Cook County, Illinois, in due time and in the manner prescribed by law, a copy of this Ordinance certified by said Secretary as to its enactment, accompanied by a certificate of the presiding officer as to compliance with the Truth in Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

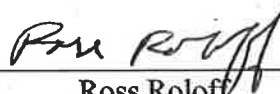
PASSED this 11th day of November, 2019

APPROVED this 11th day of November, 2019


AYES: 5

NAYS: 0

ABSENT: 0



Ross Roloff
PRESIDENT

ATTEST: 
Michael J. Sletten
SECRETARY

**RIVER FOREST PARK DISTRICT
20198 TAX LEVY
EXHIBIT "A"**

GENERAL CORPORATE FUND

ADMINISTRATIVE EXPENSES

Administrative Salaries & Wages

Executive Director	\$65,000.00
Superintendent of Finance	\$40,000.00
Superintendent of Recreation	\$38,000.00
Athletic Manager	\$27,000.00
Administrative Assistant	\$20,000.00
Administrative Assistant Overtime	\$2,000.00
Director's Auto Reimbursement	\$2,500.00
Communications/Marketing Supervisor	\$13,000.00
Health Insurance	\$79,000.00
Employer FICA & Medicare	\$62,000.00
Health/Welness Incentive	\$2,000.00
Health OPT OUT Reimbursement	\$4,000.00
Total Administrative Salaries & Wages	\$354,500.00

Contract Services

Miscellaneous Service	\$3,500.00
Legal Service	\$20,000.00
IT Service	\$5,000.00
Email Provider Service	\$1,100.00
Quickbooks Payroll License	\$1,000.00
Total Contract Services	\$30,600.00

Administration Expense

Office Supplies	\$5,000.00
Office Equipment R&R	\$8,000.00
Office Furniture R & R	\$10,000.00
Canon Copier Maintenance Fees	\$1,000.00
Staff Expenses	\$3,000.00
Professional Assoc. Fees	\$15,000.00
Computer Equipment R & R	\$10,000.00
Computer Software R & R	\$8,000.00
Printing	\$2,000.00
Postage & Delivery	\$2,500.00
Board Expenses	\$2,000.00
Criminal History Checks	\$1,000.00
Miscellaneous Expense	\$1,000.00
Telephone System R & R	\$4,000.00
Professional Development	\$10,000.00
Mileage Reimbursement	\$2,000.00
Physicals/Drug Tests	\$2,000.00
Legal Notices/Advertising	\$3,000.00
Total Administration Expense	\$89,500.00

<u>TOTAL ADMINISTRATIVE EXPENSES</u>	<u>\$474,600.00</u>
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BUILDING EXPENSES**Facility Salaries**

Park Ambassadors	\$10,000.00
Building Attendant	\$2,000.00
Total Facility Salaries	\$12,000.00

Contract Services

HVAC Service	\$7,000.00
Inspection/Fees	\$4,000.00
Total Contract Services	\$11,000.00

Building Maintenance

Depot R & R	\$7,000.00
Maintenance Facility R & R	\$8,000.00
Batting Cage R & R	\$3,000.00
Park Bathroom Buildings R & R	\$6,000.00
Janitorial/TP/Paper Towel Supplies	\$6,000.00
Keystone Center R&R	\$6,000.00
Total Building Maintenance	\$36,000.00

Depot

Electricity	\$6,000.00
Heating Fuel	\$7,000.00
Telephone	\$6,000.00
Water	\$1,000.00
Alarm	\$4,000.00
Cable	\$600.00
Total Depot Utilities Expense	\$24,600.00

Priory

Electricity	\$5,000.00
Heating Fuel	\$4,000.00
Total Priory Utilities Expense	\$9,000.00

Washington Commons

Electricity	\$3,000.00
Water	\$500.00
Total Washington Commons Utilities Expense	\$3,500.00

Maintenance Facility

Electricity	\$5,000.00
Heating Fuel	\$6,000.00
Water	\$1,500.00
Alarm	\$2,400.00
Total Maintenance Facility Utilities	\$14,900.00

Keystone Center

Electricity	\$5,000.00
Heating Fuel	\$6,000.00
Alarm	\$3,000.00
Total Keystone Pavillion Utilities Expense	\$14,000.00

TOTAL BUILDING EXPENSES	\$125,000.00
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PLATFORM TENNIS MEMBERSHIP EXPENSES**Contract Services**

Pro/Administration Fees	\$4,000.00
Reservation Software	\$2,000.00
Platform Tennis Services	\$4,000.00
Total Contract Services	\$10,000.00

Platform Tennis Expenses

Merchandise	\$5,000.00
FOB Keys	\$1,500.00
Special Events	\$2,000.00
Platform Tennis R&R	\$6,000.00
Total Platform Tennis Expenses	\$14,500.00

Platform Tennis Utilities

Electricity/Lights	\$11,000.00
Heating Fuel	\$10,000.00
Total Platform Tennis Utilities	\$21,000.00

TOTAL PLATFORM TENNIS MEMBERSHIP EXPENSES \$45,500.00**PARK EXPENSES****Parks Salaries**

Park Manager	\$74,000.00
Park Maintenance Staff	\$108,000.00
Overtime	\$11,000.00
Seasonal Park Maintenance Staff	\$10,000.00
Total Park Salaries Expense	\$203,000.00

Contract Services

Athletic Field Services	\$6,000.00
Landscaping Services	\$6,000.00
Ornamental Services	\$4,000.00
Irrigation Services	\$8,000.00
Fertilizer & Weed Control Services	\$6,000.00
Tree Services	\$10,000.00
Electrical Services	\$6,000.00
Lightning Detections Services	\$4,500.00
Inspection Fees	\$5,000.00
Portable Restroom Services	\$1,500.00
Total Contract Services	\$57,000.00

Park Maintenance Expense

Park Equipment R & R	\$12,000.00
Maintenance Equipment R & R/Supplies	\$10,000.00
Tree and Shrub Supplies	\$5,000.00
Ornamental Supplies	\$5,000.00
Fertilizer & weed Control Supplies	\$6,000.00
Vehicle Fuel	\$12,000.00
Vehicle & Tractor R & R	\$12,000.00
Landscape Supplies	\$7,500.00
Athletic Field Maintenance Supplies	\$10,000.00
RFYBS Expenses	\$2,000.00
RFYS Expnese	\$2,000.00
Memorial Brick Program	\$1,500.00
Uniforms & Safety Clothing	\$2,000.00
Memorial Tree Program	\$4,000.00
Trash Disposal	\$8,000.00
Equipment Rental	\$4,849.00
Signage	\$5,000.00
Total Park Maintenance Expense	\$108,849.00

Park Utilities

Irrigation/Water Fountain Water	\$27,000.00
Park Security Lights	\$20,000.00
Electric/Athletic Field Lights	\$20,000.00
Total Park Utilities	\$67,000.00

Corporate Contingency \$25,000.00**TOTAL PARK EXPENSES \$460,849.00****TOTAL GENERAL CORPORATE FUND LEVY \$1,105,949.00**

RECREATION FUND

ADMINISTRATIVE EXPENSES

Administration Salaries

Executive Director-Rec	\$20,000.00
Superintendent of Finance	\$8,000.00
Superintendent of Recreation	34,900.00
Athletic Manager	10,500.00
Administrative Assistant	8,000.00
Administrative Assistant Over Time	\$500.00
Director's Auto Reimbursement-Rec	\$4,200.00
Communications Marketing Supervisor	\$6,800.00
Health Insurance-Rec	\$25,000.00
Health/Wellness Incentive	\$1,000.00
Health Reimbursement Arrangement	\$1,000.00
Total Administration Salaries	\$119,900.00

Contract Services

Miscellaneous Service	\$0.00
Legal Service	\$0.00
IT Service	\$5,000.00
Website Service	\$0.00
Graphics Artist	\$500.00
Printing Service	\$4,625.00
Photographer	\$0.00
Marketing Services	\$375.00
Reservation League Software	\$0.00
Total Contract Services	\$10,500.00

Administration Expense

Office Supplies	\$1,000.00
Office Equipment R & R	\$1,000.00
Office Furniture R & R	\$900.00
Canon Copier Maintenance Fees	\$900.00
Staff Expenses	\$1,000.00
Professional Association Fees	\$1,000.00
Computer Equipment	\$1,000.00
Computer Software	\$1,000.00
Scholarships/Certificates	\$250.00
Youth Intervention	\$1,000.00
Postage & Delivery	\$500.00
Criminal Background Checks	\$500.00
Miscellaneous Expense	\$0.00
Telephone System R & R	\$0.00
Professional Development	\$500.00
Mileage Reimbursement	\$200.00
Physicals/Drug Tests	\$500.00
Credit Card Charges	\$2,000.00
Registration Transaction Fees	\$3,000.00
Total Administration Expense	\$16,250.00

TOTAL ADMINISTRATIVE EXPENSES **\$146,650.00**

RECREATION PROGRAM EXPENSES

Recreation Salaries

Camp Staff Salaries	\$9,000.00
Seasonal Recreation Salaries	\$1,550.00
Recreation Basketball Staff Salaries	\$1,500.00
Travel Basketball Salaries	\$0.00
Travel Volleyball Salaries	\$375.00
Birthday Party Salaries	\$500.00
Total Salaries & Wages	\$12,925.00

Contract Services

Athletic Contractual Service	\$3,500.00
Recreation Contractual Service	\$3,500.00
Travel Basketball Supplies	\$0.00
Travel Volleyball Supplies	\$0.00
Summer Camp Service	\$1,500.00
Recreation Basketball Service	\$775.00
Entertainment Service	\$0.00
Memorial Day Parade Service	\$350.00
Thursday Summer Nights Service	\$150.00
Clear Sky Entertainment Service	\$150.00
Makin Tracks Service	\$250.00
Polar Express Service	\$500.00
Paddle Tennis Lessons	\$500.00
Paddle Tennis League Fees	\$825.00
Total Contract Services	\$12,000.00

Recreation Expense

Recreation Program Supplies	\$2,500.00
Athletic Program Supplies	\$2,000.00
Recreation Basketball Supplies	\$500.00
Travel Basketball Supplies	\$0.00
Travel Volleyball Supplies	\$0.00
Special Events Supplies	\$0.00
Summer Camp Supplies	\$1,000.00
Birthday Party Supplies	\$500.00
Makin Tracks Supplies	\$0.00
Thursday Summer Night Supplies	\$500.00
Recreation Basketball Uniforms	\$500.00
Travel Basketball Uniforms	\$0.00
Travel Volleyball Uniforms	\$0.00
Summer Camp Uniforms	\$2,000.00
Program Uniforms	\$500.00
Safety Supplies	\$150.00
Facility Rental	\$3,500.00
Pool Pass Reimbursement	\$2,000.00
Polar Express Supplies	\$200.00
Depot Program Room Rental Expense	\$2,000.00
Keystone Center Program Room Rental Exp	\$750.00
Birthday Party Rental Expense	\$50.00
Priory Program Room Rental Expense	\$0.00
Clear Sky Supplies	\$250.00
Memorial Day Parade Supplies	\$250.00
Contractor Program Supplies	\$0.00
Platform Tennis Equipment	\$500.00
Platform Tennis Program Supplies	\$500.00
Makin Tracks Donation to WSSRA	\$0.00
Parks Foundation Reimburse Expenses	\$0.00
Marketing/Advertising	\$675.00
Recreation Rental Equipment	\$100.00
Summer Camp Trip Expenses	\$5,000.00
Capitol Improvement - Rec	\$0.00
Total Recreation Expense	\$25,925.00

TOTAL RECREATION PROGRAM EXPENSES \$50,850.00**Concession Expenses**

Concession Salaries	\$1,000.00
Keystone Concession Supplies	\$1,000.00
Concession Equipment R & R	\$500.00
TOTAL CONCESSION EXPENSES	\$2,500.00

Recreation Contingency \$0.00**TOTAL RECREATION FUND LEVY \$200,000.00**

PLAYGROUND AND RECREATION FUND

ADMINISTRATIVE EXPENSES

Administration Salaries

Executive Director-Rec	\$20,000.00
Superintendent of Finance	\$8,000.00
Superintendent of Recreation	34,900.00
Athletic Manager	10,500.00
Administrative Assistant	8,000.00
Administrative Assistant Over Time	\$500.00
Director's Auto Reimbursement-Rec	\$4,200.00
Communications Marketing Supervisor	\$6,800.00
Health Insurance-Rec	\$25,000.00
Health/Wellness Incentive	\$1,000.00
Health Reimbursement Arrangement	\$1,000.00
Total Administration Salaries	\$119,900.00

Contract Services

Miscellaneous Service	\$0.00
Legal Service	\$0.00
IT Service	\$5,000.00
Website Service	\$0.00
Graphics Artist	\$500.00
Printing Service	\$5,000.00
Photographer	\$0.00
Total Contract Services	\$10,500.00

Administration Expense

Office Supplies	\$1,000.00
Office Equipment R & R	\$1,000.00
Office Furniture R & R	\$900.00
Canon Copier Maintenance Fees	\$900.00
Staff Expenses	\$1,000.00
Professional Association Fees	\$1,000.00
Computer Equipment	\$1,000.00
Computer Software	\$1,000.00
Scholarships/Certificates	\$250.00
Youth Intervention	\$1,000.00
Postage & Delivery	\$500.00
Criminal Background Checks	\$500.00
Miscellaneous Expense	\$0.00
Telephone System R & R	\$0.00
Professional Development	\$500.00
Mileage Reimbursement	\$200.00
Physicals/Drug Tests	\$500.00
Credit Card Charges	\$2,000.00
Registration Transaction Fees	\$3,000.00
Total Administration Expense	\$16,250.00

TOTAL ADMINISTRATIVE EXPENSES	\$146,650.00
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RECREATION PROGRAM EXPENSES

Recreation Salaries

Camp Staff Salaries	\$9,000.00
Seasonal Recreation Salaries	\$1,550.00
Recreation Basketball Staff Salaries	\$1,500.00
Travel Basketball Salaries	\$0.00
Travel Volleyball Salaries	\$375.00
Birthday Party Salaries	\$500.00
Total Salaries & Wages	\$12,925.00

Contract Services

Athletic Program Service	\$3,500.00
Recreation Program Service	\$3,500.00
Travel Basketball League	\$0.00
Travel Volleyball League	\$0.00
Summer Camp Service	\$1,500.00
Recreation Basketball Service	\$775.00
Entertainment Service	\$0.00
Memorial Day Parade Service	\$350.00
Thursday Summer Nights Service	\$150.00
Clear Sky Entertainment Service	\$150.00
Makin Tracks Service	\$250.00
Polar Express Service	\$500.00
Paddle Tennis Lessons	\$500.00
Paddle Tennis League Fees	\$825.00
Total Contract Services	\$12,000.00

Recreation Expense

Recreation Program Supplies	\$2,500.00
Athletic Program Supplies	\$2,000.00
Recreation Basketball Supplies	\$500.00
Travel Basketball Supplies	\$0.00
Travel Volleyball Supplies	\$0.00
Special Events Supplies	\$0.00
Summer Camp Supplies	\$1,000.00
Birthday Party Supplies	\$500.00
Makin Tracks Supplies	\$0.00
Thursday Summer Night Supplies	\$500.00
Recreation Basketball Uniforms	\$500.00
Travel Basketball Uniforms	\$0.00
Travel Volleyball Uniforms	\$0.00
Summer Camp Uniforms	\$2,000.00
Program Uniforms	\$500.00
Safety Supplies	\$150.00
Facility Rental	\$3,500.00
Pool Pass Reimbursement	\$2,000.00
Polar Express Supplies	\$200.00
Depot Program Room Rental Expense	\$2,000.00
Keystone Center Program Room Rental Exp	\$750.00
Birthday Party Rental Expense	\$50.00
Priory Program Room Rental Expense	\$0.00
Clear Sky Supplies	\$250.00
Memorial Day Parade Supplies	\$250.00
Contractor Program Supplies	\$0.00
Platform Tennis Equipment	\$500.00
Platform Tennis Program Supplies	\$500.00
Makin Tracks Dontaion to WSSRA	\$0.00
Parks Foundation Reimburse Expenses	\$0.00
Marketing/Advertising	\$675.00
Recreation Rental Equipment	\$100.00
Summer Camp Trip Expenses	\$5,000.00
Capitol Improvement - Rec	\$0.00
Total Recreation Expense	\$25,925.00

TOTAL RECREATION PROGRAM EXPENSES	\$50,850.00
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Concession Expenses	
Concession Salaries	\$1,000.00
Keystone Concession Supplies	\$1,000.00
Concession Equipment R & R	\$500.00
TOTAL CONCESSION EXPENSES	\$2,500.00

Recreation Contingency \$0.00

TOTAL PLAYGROUND AND RECREATION FUND LEVY \$200,000.00

ILLINOIS MUNICIPAL RETIREMENT FUND

Administrative Expense \$40,000.00

TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND LEVY \$40,000.00

AUDIT FUND

Accounting Services \$11,000.00

Publication Fees \$100.00

Professional/CAFR Fees \$900.00

TOTAL AUDIT FUND LEVY \$12,000.00

LIABILITY FUND

Administration Expense \$30,000.00

TOTAL LIABILITY INSURANCE FUND LEVY \$30,000.00

SPECIAL RECREATION FUND

WSSRA Special Recreation Dues \$67,024.00

Inclusion \$7,000.00

Donations/sponsorships \$0.00

Total Program Expense \$74,024.00

ADA COMPLIANCE \$0.00

TOTAL SPECIAL RECREATION FUND LEVY \$74,024.00

TOTAL TAXES LEVIED \$1,661,973.00