



# River Forest Park District

Regular Board Meeting  
January 13, 2020, 6:00 PM  
401 Thatcher Avenue, River Forest, Illinois

## Agenda

***The River Forest Park District was created to acquire, develop and preserve recreational open space and park facilities. The District cooperates with other governmental agencies, community-based organizations and local private institutions to develop and maintain sports programs, recreational services and park facilities to benefit all residents of the Village.***

1. Call to Order
2. Roll Call – Brown, Cargie, Healy, Libera, and Roloff
3. Approval of Minutes – December 9, 2019
4. Approval of Disbursements
5. Public Comment
6. Correspondence to the Board
7. Staff Reports
  - a. Park Services
  - b. Recreation Services
  - c. Administration and Finance
  - d. Executive Director
8. WSSRA Report
9. Park Foundation Report
10. Village Collaboration Committee Report
11. Board Reports
12. Old Business
  - a. River Forest Recreation Center Collaboration/YMCA Collaboration
  - b. Capital Improvements Budget
  - c. Community Survey
13. New Business
14. Adjournment

**River Forest Park District  
Regular Board Meeting Minutes of  
December 9, 2019**

The Board of Commissioners of the River Forest Park District convened at 6:00 PM in Regular Session on Monday, December 9, 2019 at the River Forest Park District, 401 Thatcher Avenue, River Forest, Illinois.

Roll call was taken with Commissioners Brown, Cargie, Healy, Libera, and Roloff present. Also present was Director Sletten, Village Superintendent of Recreation Stille, and Igor Studenkov (Wednesday Journal).

Commissioner Libera moved to approve the November 11 Minutes, seconded by Commissioner Healy. A voice vote followed, and the motion was approved 5-0.

Commissioner Libera moved to approve the November 11-30, 2019 Disbursements for \$62,300.45 and the December 1-9, 2019 Disbursements for \$40,098.23, seconded by Commissioner Cargie. A roll call vote followed, and the motion was approved 5-0.

Public Comment: None.

Correspondence to the Board: Director Sletten provided the Board with a PDRMA newsletter

Staff Report: Staff reports were submitted. Stille provided an update on the activities in the recreation department. Commissioner Libera asked about a women's platform tennis survey distributed by staff and the survey results. Stille noted that the response was 50-50, so the response was mixed. Commissioner Brown asked if staff could look into the possibility of offering open gym times for the residents.

Parks Foundation Report: The next Parks Foundation Meeting is scheduled for December 12, 2019. As there was no quorum at the last Parks Foundation Meeting, a vote on the idea of restructuring the Parks Foundation Board to be only Park District Board Members did not take place.

Village Collaboration Committee Report: Commissioner Cargie noted that a committee meeting is scheduled in January.

Board Reports: Commissioner Healy noted he heard positive feedback on the Holiday Trolley event. Commissioner Cargie received a resident comment that they were having problems registering through the Park District website.

Old Business: Commissioner Cargie questioned why the 2020-2021 year column increased from \$866,000 to \$1,308,000 between the 5-1-19 and the 10-1-19 Capital Improvements Budgets and she questioned that the revised budget should be formally approved by the Board. The Board requested Director Sletten to outline the changes and include this item on the January, 2020 Agenda.

Commissioner Brown moved to approve the PlanItGreen Letter of Commitment to join the PlanItGreen initiative in Pursuing 100% renewable energy, seconded by Commissioner Healy. A voice vote followed, and the motion was approved 5-0.

Commissioner Cargie moved to continue the appointments of Director Sletten as the WSSRA Board Boards Representative, and Commissioner Healy as the WSSRA Alternate Board Representative, seconded by Commissioner Libera. A voice vote followed, and the motion was approved 5-0.

Director Sletten presented the draft 2020 Park Board Meeting Schedule. The Board amended the December 14, 2020 meeting date to be move up to December 7, 2020. Commissioner Cargie moved to approve the amended 2020 Park Board Meeting schedule, seconded by Commissioner Healy. A voice vote followed, and the motion was approved 5-0.

The Board discussed and provided changes to the draft 2020 community survey questions. Director Sletten noted that a number of the survey questions are the same as previous survey to allow for historical tracking. The survey will be formatted, printed, distributed and collect by a public research contractor to guarantee validity to the survey. Director Sletten noted that he will make the Board requested changes and communicate individually so Board Members can be allowed a final discussion and vote on the community survey at their January 13<sup>th</sup> Board Meeting.

Commissioner Libera moved to adjourn at 6:40 PM, seconded by Commissioner Cargie. A voice vote followed, and the motion was approved 5-0.

Respectfully submitted,

Michael J. Sletten, Secretary

**RIVER FOREST PARK DISTRICT  
FINANCIAL STATEMENT  
For Month Ended  
December 31, 2019**

**LIQUID CASH**

	<b>DEBIT</b>	<b>CREDIT</b>	<b>BALANCE</b>
<b><u>FIFTH/THIRD</u></b>			
Beginning Balance			1,027,579.43
Interest	1,214.08		
Service Fee			
<i>Total Revenue</i>	1,214.08	0.00	
<b>ENDING CASH IN BANK</b>			<b>\$1,028,793.51</b>

**Fifth Third BANK REFEREE ACCOUNT**

Beginning Balance			\$3,258.36
<b>ENDING CASH IN BANK</b>			<b>\$3,258.36</b>

**ILLINOIS FUNDS MONEY MARKET**

Beginning Balance			\$1,446,445.88
Received State Replacement Taxes	702.28		
Received Interest	2,114.49		
Transfer In			
<i>Total Revenue</i>	2,816.77		
Transfer Out			
<i>Total Disbursements</i>		0.00	
<b>ENDING CASH IN BANK</b>			<b>\$1,449,262.65</b>

**FOREST PARK NAT'L BANK GENERAL FUND**

Beginning Balance			\$136,814.26
Received 2017 Real Estate Taxes & Prior			
Received 2018 Real Estate Taxes	2,535.00		
Received from Forest Park Payroll			
Received from Forest Park Money Market	275,000.00		
Voided Checks			
<i>Total Revenue</i>	277,535.00		
Disbursements		291,178.28	
Transfer to PR		20,000.00	
Stop Payment			
<i>Total Disbursements</i>		311,178.28	
<b>ENDING CASH IN BANK</b>			<b>\$103,170.98</b>

**FOREST PARK NAT'L BANK CHECKING/PAYROLL**

Beginning Balance			\$17,742.29
Rec'd from MM	20,000.00		
Program Revenue (42)	43,905.22		
Rental Revenue (43)	8,568.52		
Donations (44)	500.00		
Miscellaneous Revenue (45)	250.99		
Rec'd 125 Cafeteria Plan	519.16		
Refunded Expenses	2,000.00		
<i>Total Revenue</i>	75,743.89		
Transfer to FP MM			
CC & Transaction Fees		2,762.45	
Payroll Expenses		49,323.79	
Cafeteria Plan		519.16	
<i>Total Disbursements</i>		52,605.40	
<b>ENDING CASH IN BANK</b>			<b>\$40,880.78</b>

**RIVER FOREST PARK DISTRICT  
FINANCIAL STATEMENT  
For Month Ended  
December 31, 2019**

**FOREST PARK NATIONAL BANK MONEY MARKET**

Beginning Balance		\$506,015.99
Received Interest	207.22	
Received from Forest Payroll		
<i>Total Revenue</i>	207.22	
<i>Transferred to General Fund</i>		275,000.00
<i>Paid Principal and Interest on Limited Bonds</i>		68,016.33
<i>Total Disbursements</i>		343,016.33
<b>ENDING CASH IN BANK</b>		<b>\$163,206.88</b>

**EVERGREEN BANK MONEY MARKET, OAK BROOK**

Beginning Balance		\$256,659.35
Received Interest	163.48	
<b>ENDING CASH IN BANK</b>		<b>\$256,822.83</b>

**PAN AMERICAN BUSINESS SAVINGS ACCOUNT**

Beginning Balance		\$479.04
Mature CD		
Interest	0.40	
Withdrawal		
<i>Total Revenue</i>	0.40	0.00
<b>ENDING CASH IN BANK</b>		<b>\$479.44</b>

**IPDLAF**

Beginning Balance		\$388,215.40
Deposits		
Interest	521.99	
<i>Total Revenue</i>	521.99	
Disbursements		
Transaction Fees		
Transferred to IPDLAF CD		
<i>Total Disbursements</i>		0.00
<b>ENDING CASH IN BANK</b>		<b>\$388,737.39</b>

**TOTAL LIQUID ENDING CASH IN BANK**

**\$3,434,612.82**

**INVESTMENTS**

DEBIT	CREDIT	BALANCE
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**OPRF COMMUNITY BANK - Certificate of Deposit**

1 yr CD @ .15% - Maturity 3/20/20- 613155528		78,747.40
1 year CD @ .195% - Maturity 11/20/2020-613155529		78,826.53
1 yr CD @ .15% - Maturity 7/20/2020- 613155530		79,587.80
<b>TOTAL OPRF COMMUNITY BANK INVESTMENTS</b>		<b>237,161.73</b>

**IPDLAF Certificates of Deposit**

9 Mo CD @ 1.9% - Maturity 7/13/20 Pacific Western		246,986.02
9 Mo CD @ 1.95% - Maturity 7/13/20 Bank Ozk		247,012.49
<b>TOTAL IPDLAF CD'S</b>		<b>493,998.51</b>

**PAN AMERICAN INVESTMENTS**

#361 - 18 mos. CD @ 2.35% - Maturing 02/31/21		\$118,618.94
<b>TOTAL PAN AMERICAN INVESTMENTS</b>		<b>\$118,618.94</b>

**TOTAL INVESTMENTS**

**\$849,779.18**

**TOTAL MONIES as of 11/30/19**

**\$4,284,392.00**

RIVER FOREST PARK DISTRICT								1
Budget Report								
December								
Fiscal Year 2019/20								
		2019-20	CURRENT	PREVIOUS	2019-20	2019-20	2018-19	
		FISCAL YR.	MONTH	MONTH YTD	YTD	ACTUAL %	PREVIOUS	
		BUDGET	ACTUAL	ACTUAL	ACTUAL	of BUDGET	YTD	
<b>CORPORATE FUND (10)</b>								
<b>INCOME SOURCES</b>								
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	0.00	\$3,428.44	
4101	Tax Levy	1,028,708.00	1,523.57	474,268.96	475,792.53	46.25%	\$898,181.55	
<b>Total Tax Levy</b>		<b>1,028,708.00</b>	<b>1,523.57</b>	<b>474,268.96</b>	<b>475,792.53</b>	<b>46.25%</b>	<b>\$901,609.99</b>	
4102	State Replacement Tax	12,967.00	702.28	11,063.70	11,765.98	90.74%	\$7,648.84	
4103	Interest Revenue	5,000.00	621.31	4,500.36	5,121.67	102.43%	\$2,329.59	
4233	Platform Tennis Membership Fees	47,500.00	2,646.00	49,241.00	51,887.00	109.24%	\$42,960.00	
4234	Platform Tennis Summer Fees	210.00	0.00	158.00	158.00	75.24%	\$180.00	
4235	Platform Tennis Guest Fees	50.00	0.00	40.00	40.00	80.00%	\$5.00	
4236	Platform Tennis Non-Res. Reimburseme	1,500.00	100.00	1,050.00	1,150.00	76.67%	\$1,375.00	
4302	Building Rental Revenue	0.00	0.00	0.00	0.00	#DIV/0!	\$100.00	
4304	Misc Field/Facility Rentals	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
4305	Depot Program Room Rental Revenue	9,000.00	0.00	5,660.00	5,660.00	62.89%	\$0.00	
4306	Keystone Center Program Room Rental	5,000.00	0.00	1,980.00	1,980.00	39.60%	\$0.00	
4307	Birthday Party Room Rental Revenue	150.00	0.00	60.00	60.00	40.00%	\$0.00	
4308	Priory Room Rental Revenue	750.00	0.00	0.00	0.00	0.00%	\$0.00	
4310	Athletic Field Rentals	17,000.00	5,690.00	11,475.00	17,165.00	100.97%	\$13,350.00	
4311	Athletic Field Lights Rentals	9,000.00	1,558.52	7,388.23	8,946.75	99.41%	\$5,747.80	
4312	Concordia Agreement Rental Revenue	5,000.00	1,320.00	1,716.00	3,036.00	60.72%	\$660.00	
4313	Garden Plots	300.00	(1,050.00)	1,500.00	450.00	150.00%	\$825.00	
4321	Platform Tennis Court Rental Revenue	500.00	0.00	0.00	0.00	0.00%	\$205.00	
4401	Memorial Tree Donations	2,000.00	0.00	445.00	445.00	22.25%	\$1,215.00	
4402	Memorial Brick Donations	250.00	0.00	0.00	0.00	0.00%	\$219.00	
4403	Donations	0.00	0.00	24,987.23	24,987.23	#DIV/0!	\$0.00	
4501	Sale of Used Equipment	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
4502	Miscellaneous	100.00	1.00	374.79	375.79	375.79%	\$5.00	
4505	PATH Incentives Awards	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
4509	Platform Tennis Socials Revenue	100.00	0.00	0.00	0.00	0.00%	\$25.00	
4510	Platform Tennis Merchandise Sales	7,000.00	99.99	3,167.24	3,267.23	46.67%	\$2,888.00	
4511	RFYBS Revenue	5,000.00	0.00	9,579.79	9,579.79	191.60%	\$4,031.00	
4512	RFYS Revenue	1,000.00	0.00	0.00	0.00	0.00%	\$799.15	
<b>Total Other Income</b>		<b>129,377.00</b>	<b>11,689.10</b>	<b>134,386.34</b>	<b>146,075.44</b>	<b>112.91%</b>	<b>\$84,568.38</b>	
<b>Total Income w/tax levy</b>		<b>1,158,085.00</b>	<b>13,212.67</b>	<b>608,655.30</b>	<b>621,867.97</b>	<b>53.70%</b>	<b>\$986,178.37</b>	
<b>ADMINISTRATIVE EXPENSES (10)</b>								
<b>Administrative Salaries &amp; Wages</b>								
510-101	Executive Director - Corp	70,000.00	4,753.44	37,155.36	41,908.80	59.87%	\$32,571.64	
510-102	Superintendent of Finance - Corp	36,812.00	434.71	12,929.54	13,364.25	36.30%	\$18,583.37	
510-110	Director's Auto Reimbursement	3,000.00	190.46	1,730.85	1,921.31	64.04%	\$1,200.03	
510-122	Health Insurance	65,000.00	5,615.21	33,844.21	39,459.42	60.71%	\$25,986.86	
510-123	Employer FICA & Medicare	53,000.00	1,954.55	29,863.54	31,818.09	60.03%	\$26,190.82	
510-124	Health/Wellness Incentive	1,350.00	(150.00)	437.50	287.50	21.30%	\$250.00	
510-125	Health OPT OUT Reimbursement	2,800.00	208.44	1,563.30	1,771.74	63.28%	\$1,905.41	
510-126	PATH Incentive Awards	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
<b>Total Administrative Salaries &amp; Wages</b>		<b>231,962.00</b>	<b>13,006.81</b>	<b>117,524.30</b>	<b>130,531.11</b>	<b>56.27%</b>	<b>\$106,688.13</b>	
<b>Contract Services</b>								
510-204	Miscellaneous Service	1,000.00	53.67	90.00	143.67	14.37%	\$0.00	
510-205	Legal Service	0.00	0.00	53.75	53.75	#DIV/0!	\$0.00	
510-206	IT Service	0.00	810.00	2,430.00	3,240.00	#DIV/0!	\$0.00	
510-207	Website Service	0.00	42.00	0.00	42.00	#DIV/0!	\$0.00	
510-208	Email Provider Service	250.00	0.00	204.10	204.10	81.64%	\$121.21	
510-209	Quickbooks Payroll License	750.00	0.00	0.00	0.00	0.00%	\$0.00	
510-210	Bank Fees	0.00	0.00	552.94	552.94	#DIV/0!	\$0.00	
<b>Total Contract Services</b>		<b>2,000.00</b>	<b>905.67</b>	<b>3,330.79</b>	<b>4,236.46</b>	<b>211.82%</b>	<b>\$121.21</b>	
<b>Administration Expense</b>								
510-701	Office Supplies	4,000.00	584.54	2,540.80	3,125.34	78.13%	\$1,809.78	
510-702	Office Equipment R&R	1,000.00	0.00	0.00	0.00	0.00%	(\$1,053.24)	
510-703	Office Furniture R & R	1,000.00	0.00	0.00	0.00	0.00%	\$0.00	
510-705	Canon Copier Maintenance Fees	750.00	0.00	213.62	213.62	28.48%	\$95.29	
510-706	Staff Expenses	2,000.00	61.90	1,047.16	1,109.06	55.45%	\$908.50	
510-707	Professional Assoc. Fees	1,000.00	0.00	0.00	0.00	0.00%	\$0.00	
510-708	Computer Equipment R & R	2,000.00	2,170.92	74.36	2,245.28	112.26%	\$463.22	
510-709	Computer Software R & R	1,000.00	0.00	0.00	0.00	0.00%	\$0.00	

**RIVER FOREST PARK DISTRICT**

**Budget Report**

**December**

**Fiscal Year 2019/20**

		<b>2019-20</b>	<b>CURRENT</b>	<b>PREVIOUS</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2018-19</b>
		<b>FISCAL YR.</b>	<b>MONTH</b>	<b>MONTH YTD</b>	<b>YTD</b>	<b>ACTUAL %</b>	<b>PREVIOUS</b>
		<b>BUDGET</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>of BUDGET</b>	<b>YTD</b>
510-710	Printing	1,000.00	0.00	0.00	0.00	0.00%	\$0.00
510-714	Postage & Delivery	750.00	0.00	164.12	164.12	21.88%	\$223.86
510-715	Board Expenses	1,000.00	29.66	203.44	233.10	23.31%	\$48.10
510-717	Criminal History Checks	100.00	0.00	100.00	100.00	100.00%	\$100.00
510-718	Miscellaneous Expense	200.00	0.00	230.84	230.84	115.42%	\$0.00
510-721	Telephone System R & R	1,000.00	0.00	0.00	0.00	0.00%	\$0.00
510-722	Professional Development	2,000.00	0.00	1,219.00	1,219.00	60.95%	\$861.67
510-723	Mileage Reimbursement/Tolls	1,000.00	31.27	840.40	871.67	87.17%	\$14.70
510-724	Physicals/Drug Tests	300.00	0.00	246.28	246.28	82.09%	\$228.00
510-725	Legal Notices/Advertising	750.00	0.00	906.50	906.50	120.87%	\$246.25
<b>Total Administration Expense</b>		<b>20,850.00</b>	<b>2,878.29</b>	<b>7,786.52</b>	<b>10,664.81</b>	<b>51.15%</b>	<b>\$3,946.13</b>
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>254,812.00</b>	<b>16,790.77</b>	<b>128,641.61</b>	<b>145,432.38</b>	<b>57.07%</b>	<b>\$110,755.47</b>

**RIVER FOREST PARK DISTRICT**

**Budget Report  
December  
Fiscal Year 2019/20**

		<b>2019-20 FISCAL YR. BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>PREVIOUS MONTH YTD ACTUAL</b>	<b>2019-20 YTD ACTUAL</b>	<b>2019-20 YTD ACTUAL % of BUDGET</b>	<b>2018-19 PREVIOUS YTD</b>
<b><u>BUILDING EXPENSES (20)</u></b>							
<b>Facility Salaries</b>							
520-107	Park Ambassadors	6,500.00	(285.56)	5,701.48	5,415.92	83.32%	\$4,967.55
520-108	Building Attendant	500.00	0.00	25.96	25.96	5.19%	\$12.60
<b>Total Facility Salaries</b>		<b>7,000.00</b>	<b>(285.56)</b>	<b>5,727.44</b>	<b>5,441.88</b>	<b>77.74%</b>	<b>\$4,980.15</b>
<b>Contract Services</b>							
520-221	HVAC Service	2,000.00	0.00	0.00	0.00	0.00%	\$0.00
520-223	Inspection/Fees	4,000.00	301.62	289.86	591.48	14.79%	\$289.86
<b>Total Contract Services</b>		<b>6,000.00</b>	<b>301.62</b>	<b>289.86</b>	<b>591.48</b>	<b>9.86%</b>	<b>\$289.86</b>
<b>Building Maintenance</b>							
520-821	Depot R & R	3,000.00	7.64	3,214.43	3,222.07	107.40%	\$1,566.38
520-822	Maintenance Facility R & R	2,000.00	1,132.65	26.12	1,158.77	57.94%	\$98.97
520-823	Batting Cage R & R	500.00	0.00	0.00	0.00	0.00%	\$0.00
520-824	Park Bathroom Buildings R & R	4,000.00	0.00	2,059.43	2,059.43	51.49%	\$117.73
520-825	Janitorial/TP/Paper Towel Supplies	6,500.00	504.91	3,079.64	3,584.55	55.15%	\$2,621.40
520-826	Keystone Center R & R	2,000.00	0.00	2,455.28	2,455.28	122.76%	\$1,097.23
<b>Total Building Maintenance</b>		<b>18,000.00</b>	<b>1,645.20</b>	<b>10,834.90</b>	<b>12,480.10</b>	<b>69.33%</b>	<b>\$5,501.71</b>
<b>Utilities Expense</b>							
<b>Depot</b>							
520-901	Electricity	4,000.00	70.33	2,245.02	2,315.35	57.88%	\$1,038.59
520-902	Heating Fuel	3,000.00	0.00	317.75	317.75	10.59%	\$38.90
520-903	Telephone	6,000.00	456.08	3,135.93	3,592.01	59.87%	\$2,965.54
520-904	Water	1,200.00	0.00	498.64	498.64	41.55%	\$162.14
520-905	Alarm	4,200.00	0.00	1,193.50	1,193.50	28.42%	\$1,465.04
520-906	Cable	350.00	58.02	145.03	203.05	58.01%	\$135.98
520-907	Closed Circuit TV	750.00	0.00	546.00	546.00	72.80%	\$0.00
<b>Total Depot Utilities Expense</b>		<b>19,500.00</b>	<b>584.43</b>	<b>8,081.87</b>	<b>8,666.30</b>	<b>44.44%</b>	<b>\$5,806.19</b>
<b>Priory</b>							
520-909	Electricity	1,500.00	0.00	574.86	574.86	38.32%	\$308.69
520-910	Heating Fuel	1,000.00	116.65	269.46	386.11	38.61%	\$89.37
<b>Total Priory Utilities Expense</b>		<b>2,500.00</b>	<b>116.65</b>	<b>844.32</b>	<b>960.97</b>	<b>38.44%</b>	<b>\$398.06</b>
<b>Washington Commons</b>							
520-913	Electricity	1,500.00	294.54	507.19	801.73	53.45%	\$114.10
520-916	Water	500.00	0.00	116.55	116.55	23.31%	\$49.73
<b>Total Washington Commons Utilities Expense</b>		<b>2,000.00</b>	<b>294.54</b>	<b>623.74</b>	<b>918.28</b>	<b>45.91%</b>	<b>\$163.83</b>
<b>Maintenance Facility</b>							
520-917	Electricity	2,000.00	0.00	577.95	577.95	28.90%	\$594.22
520-918	Heating Fuel	3,000.00	348.05	445.09	793.14	26.44%	\$152.14
520-919	Telephone	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
520-920	Water	750.00	0.00	488.46	488.46	65.13%	\$187.34
520-921	Alarm	600.00	0.00	251.70	251.70	41.95%	\$251.70
520-922	Cable/Internet	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
<b>Total Maintenance Facility Utilities</b>		<b>6,350.00</b>	<b>348.05</b>	<b>1,763.20</b>	<b>2,111.25</b>	<b>33.25%</b>	<b>\$1,185.40</b>
<b>Keystone Pavillion</b>							
520-931	Electricity	1,500.00	308.60	391.04	699.64	46.64%	\$294.51
520-932	Heating Fuel	2,500.00	443.91	1,528.40	1,972.31	78.89%	\$490.86
520-935	Alarm	600.00	0.00	263.70	263.70	43.95%	\$263.70
<b>Total Keystone Pavillion Utilities Expense</b>		<b>4,600.00</b>	<b>752.51</b>	<b>2,183.14</b>	<b>2,935.65</b>	<b>63.82%</b>	<b>\$1,049.07</b>
<b>Total Utility Expenses</b>		<b>34,950.00</b>	<b>2,096.18</b>	<b>13,496.27</b>	<b>15,592.45</b>	<b>44.61%</b>	<b>\$8,602.55</b>
<b>TOTAL BUILDING EXPENSES</b>		<b>65,950.00</b>	<b>3,757.44</b>	<b>30,348.47</b>	<b>34,105.91</b>	<b>51.71%</b>	<b>\$19,374.27</b>



RIVER FOREST PARK DISTRICT								4
Budget Report								
December								
Fiscal Year 2019/20								
		2019-20	CURRENT	PREVIOUS	2019-20	2019-20	2018-19	
		FISCAL YR.	MONTH	MONTH YTD	YTD	ACTUAL %	PREVIOUS	
		BUDGET	ACTUAL	ACTUAL	ACTUAL	of BUDGET	YTD	
<b>PLATFORM TENNIS MEMBERSHIP EXPENSES (25)</b>								
<b>Contract Services</b>								
525-201	Pro/Administration Fees	500.00	0.00	0.00	0.00	0.00%	\$0.00	
525-202	Reservation Software	200.00	0.00	180.00	180.00	90.00%	\$240.00	
525-203	Platform Tennis Services	7,500.00	0.00	0.00	0.00	0.00%	\$0.00	
<b>Total Contract Services</b>		<b>8,200.00</b>	<b>0.00</b>	<b>180.00</b>	<b>180.00</b>	<b>2.20%</b>	<b>\$240.00</b>	
<b>Platform Tennis Expenses</b>								
525-211	Merchandise	4,000.00	0.00	2,524.00	2,524.00	63.10%	\$2,231.08	
525-212	FOB Keys	350.00	0.00	370.38	370.38	105.82%	\$191.12	
525-213	Special Events	200.00	0.00	0.00	0.00	0.00%	\$83.44	
525-214	Platform Tennis R&R	2,000.00	412.64	534.08	946.72	47.34%	\$269.00	
525-215	Platform Tennis Social Supplies	200.00	0.00	0.00	0.00	0.00%	\$47.96	
525-216	Capital Improvement - Platform Tennis	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
<b>Total Platform Tennis Expenses</b>		<b>6,750.00</b>	<b>412.64</b>	<b>3,428.46</b>	<b>3,841.10</b>	<b>56.91%</b>	<b>\$2,822.60</b>	
<b>Platform Tennis Utilities</b>								
525-941	Electricity/Lights	2,000.00	167.65	665.44	833.09	41.65%	\$380.24	
525-942	Heating Fuel	3,000.00	0.00	73.90	73.90	163.96%	\$233.07	
525-943	Cable/DISH	1,200.00	110.03	660.18	770.21	64.18%	\$400.10	
525-944	Closed Circuit Television	800.00	0.00	354.00	354.00	44.25%	\$354.00	
<b>Total Platform Tennis Utilities Expenses</b>		<b>7,000.00</b>	<b>277.68</b>	<b>1,753.52</b>	<b>2,031.20</b>	<b>29.02%</b>	<b>\$1,367.41</b>	
<b>TOTAL PLATFORM TENNIS MEMBERSHIP EXPEN</b>		<b>21,950.00</b>	<b>690.32</b>	<b>5,361.98</b>	<b>6,052.30</b>	<b>27.57%</b>	<b>\$4,430.01</b>	
<b>PARK EXPENSES (30)</b>								
<b>Parks Salaries</b>								
530-103	Park Manager	74,500.00	4,014.58	42,115.35	46,129.93	61.92%	\$33,083.72	
530-104	Park Maintenance Staff	115,300.00	5,810.42	66,445.73	72,256.15	62.67%	\$53,394.74	
530-105	Overtime	11,580.00	347.02	13,861.82	14,208.84	122.70%	\$7,864.53	
530-106	Seasonal Park Maintenance Staff	7,050.00	208.00	9,163.75	9,371.75	132.93%	\$5,635.00	
<b>Total Park Salaries Expense</b>		<b>208,430.00</b>	<b>10,380.02</b>	<b>131,586.65</b>	<b>141,966.67</b>	<b>68.11%</b>	<b>\$99,977.99</b>	
<b>Contract Services</b>								
530-241	Athletic Fields Services	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
530-242	Landscaping Services	4,000.00	0.00	3,396.38	3,396.38	84.91%	\$2,992.18	
530-243	Ornamental Services	3,000.00	0.00	3,049.47	3,049.47	101.65%	\$0.00	
530-244	Irrigation Services	4,500.00	0.00	4,485.00	4,485.00	99.67%	\$3,703.50	
530-245	Fertilizer & Weed Control Services	5,000.00	0.00	4,802.49	4,802.49	96.05%	\$4,031.00	
530-246	Tree Services	11,000.00	0.00	8,058.75	8,058.75	73.26%	\$4,860.00	
530-247	Electrical Services	2,000.00	0.00	0.00	0.00	0.00%	\$0.00	
530-248	Lightning Detections Services	500.00	0.00	0.00	0.00	0.00%	\$0.00	
530-249	Inspection Fees	3,000.00	0.00	2,508.01	2,508.01	83.60%	\$2,587.18	
530-250	Portable Restroom Service	1,500.00	204.52	1,013.28	1,217.80	81.19%	\$900.00	
<b>Total Contract Services</b>		<b>34,500.00</b>	<b>204.52</b>	<b>27,313.38</b>	<b>27,517.90</b>	<b>79.76%</b>	<b>\$19,073.86</b>	
<b>Park Maintenance Expense</b>								
530-801	Park Equipment R & R	10,000.00	670.74	3,283.02	3,953.76	39.54%	\$2,743.29	
530-802	Maintenance Equipment R & R/Supplies	5,000.00	199.00	2,672.56	2,871.56	57.43%	\$1,294.11	
530-803	Tree and Shrub Supplies	6,000.00	0.00	2,693.00	2,693.00	44.88%	\$166.95	
530-804	Ornamental Supplies	4,500.00	0.00	5,137.58	5,137.58	114.17%	\$1,110.12	
530-805	Fertilizer & weed Control Supplies	14,000.00	6,132.05	0.00	6,132.05	43.80%	\$275.32	
530-806	Vehicle Fuel	6,000.00	372.44	3,400.87	3,773.31	62.89%	\$3,291.17	
530-807	Vehicle & Tractor R & R	10,000.00	1,633.25	2,025.25	3,658.50	36.59%	\$1,002.53	
530-808	Landscape Supplies	2,000.00	0.00	1,075.77	1,075.77	53.79%	\$681.48	
530-809	Athletic Field Maintenance Supplies	10,000.00	0.00	5,232.24	5,232.24	52.32%	\$8,533.91	
530-810	RFYBS Expenses	5,000.00	0.00	0.00	0.00	0.00%	\$4,381.00	
530-811	RFYS Expenses	1,000.00	0.00	0.00	0.00	0.00%	\$0.00	
530-812	Memorial Brick Program	250.00	0.00	0.00	0.00	0.00%	\$225.85	
530-813	Uniforms & Safety Clothing	1,500.00	35.88	638.61	674.49	44.97%	\$243.51	
530-814	Memorial Tree Program	2,000.00	0.00	2,469.43	2,469.43	123.47%	\$1,748.73	
530-816	Ice Rink Supplies	2,000.00	1,083.75	0.00	1,083.75	43.35%	\$0.00	
530-817	Trash Disposal	6,000.00	1,357.12	2,960.90	4,318.02	71.97%	\$2,216.88	
530-818	Equipment Rental	2,000.00	0.00	508.00	508.00	25.40%	\$175.45	

**RIVER FOREST PARK DISTRICT**

**Budget Report**

**December**

**Fiscal Year 2019/20**

		<b>2019-20</b>	<b>CURRENT</b>	<b>PREVIOUS</b>	<b>2019-20</b>	<b>2019-20</b>	<b>2018-19</b>
		<b>FISCAL YR.</b>	<b>MONTH</b>	<b>MONTH YTD</b>	<b>YTD</b>	<b>ACTUAL %</b>	<b>PREVIOUS</b>
		<b>BUDGET</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>of BUDGET</b>	<b>YTD</b>
530-819	Garden Plots R & R	300.00	0.00	0.00	0.00	0.00%	\$0.00
530-820	Signage	1,500.00	0.00	397.00	397.00	26.47%	\$395.00
530-800	Park Maintenance Other			0.00	0.00	0.00%	
<b>Total Park Maintenance Expense</b>		<b>89,550.00</b>	<b>11,484.23</b>	<b>32,494.23</b>	<b>43,978.46</b>	<b>49.11%</b>	<b>\$28,485.30</b>

**RIVER FOREST PARK DISTRICT**

**Budget Report  
December  
Fiscal Year 2019/20**

		<b>2019-20 FISCAL YR. BUDGET</b>	<b>CURRENT MONTH ACTUAL</b>	<b>PREVIOUS MONTH YTD ACTUAL</b>	<b>2019-20 YTD ACTUAL</b>	<b>2019-20 YTD ACTUAL % of BUDGET</b>	<b>2018-19 PREVIOUS YTD</b>
<b><i>PARK EXPENSES CONT'D. (30)</i></b>							
<b>Park Utilities</b>							
530-921	Irrigation/Water Fountain Water	30,000.00	86.58	7,932.06	8,018.64	26.73%	\$7,190.30
530-922	Park Security Lights	1,000.00	0.00	176.72	176.72	17.67%	\$412.45
530-923	Electric - Athletic Field Lights	9,000.00	1,212.10	3,499.46	4,711.56	52.35%	\$2,446.88
<b>Total Park Utilities</b>		<b>40,000.00</b>	<b>1,298.68</b>	<b>11,608.24</b>	<b>12,906.92</b>	<b>32.27%</b>	<b>\$10,049.63</b>
<b>TOTAL PARK EXPENSES</b>		<b>372,480.00</b>	<b>23,367.45</b>	<b>203,002.50</b>	<b>226,369.95</b>	<b>60.77%</b>	<b>\$157,586.78</b>
550-900	<b>CORPORATE CONTINGENCY</b>	<b>5,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>(2,500.00)</b>
<b>TOTAL CORP EXPENSES</b>		<b>720,192.00</b>	<b>44,605.98</b>	<b>367,354.56</b>	<b>411,960.54</b>	<b>57.20%</b>	<b>\$289,646.53</b>
<b>Fund Transfers</b>							
560-997	FUND TRANSFER TO SPEC REC FUND	90,000.00	0.00	0.00	0.00	0.00%	\$0.00
560-999	FUND TRANSFER TO CAPITAL FUND	360,000.00	0.00	0.00	0.00	0.00%	\$0.00
<b>Total Fund Transfers</b>		<b>450,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>TOTAL CORP EXPENSES &amp; FUND TRANSFERS</b>		<b>1,170,192.00</b>	<b>44,605.98</b>	<b>367,354.56</b>	<b>411,960.54</b>	<b>35.20%</b>	<b>289,646.53</b>
<b>CORPORATE NET FUND TOTAL (Excess Revenue)</b>		<b>(12,107.00)</b>	<b>(31,393.31)</b>	<b>241,300.74</b>	<b>209,907.43</b>	<b>33.75%</b>	<b>\$696,531.84</b>

RIVER FOREST PARK DISTRICT							
Budget Report							
December							
Fiscal Year 2019/20							
		2019-20	CURRENT	PREVIOUS	2019-20	2019-20	2018-19
		FISCAL YR.	MONTH	MONTH YTD	YTD	ACTUAL %	PREVIOUS
		BUDGET	ACTUAL	ACTUAL	ACTUAL	of BUDGET	YTD
<b>RECREATION FUND (15)</b>							
<b>INCOME SOURCES</b>							
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	#DIV/0!	\$937.67
4101	Tax Levy	400,000.00	629.80	195,860.68	196,490.48	49.12%	\$358,088.64
<b>Total Tax Levy</b>		<b>400,000.00</b>	<b>629.80</b>	<b>195,860.68</b>	<b>196,490.48</b>	<b>49.12%</b>	<b>\$359,026.31</b>
4103	Interest Income	2,000.00	427.76	2,611.47	3,039.23	151.96%	\$620.73
4203	Program Fees	180,000.00	16,764.07	84,496.59	101,260.66	56.26%	\$103,826.22
4204	Special Event Fees	3,000.00	530.00	658.00	1,188.00	39.60%	\$894.00
4205	Makin Tracks Fees	7,500.00	0.00	6,024.75	6,024.75	80.33%	\$7,376.73
4206	Summer Camp Fees	160,000.00	0.00	167,222.68	167,222.68	104.51%	\$141,636.75
4207	Recreation Basketball Fees	46,000.00	16,716.14	36,084.42	52,800.56	114.78%	\$31,697.00
4208	Travel Basketball Fees	3,000.00	0.00	0.00	0.00	0.00%	\$0.00
4209	Tavel Volleyball Fees	5,000.00	0.00	0.00	0.00	0.00%	\$0.00
4211	Parade Fees	2,500.00	0.00	2,050.00	2,050.00	82.00%	\$2,400.00
4212	Santa Polar Express	3,000.00	113.00	2,602.00	2,715.00	90.50%	\$0.00
4213	Food Truck Rally Donations Reimburs	0.00	0.00	0.00	0.00	#DIV/0!	\$376.99
4218	Gift Card Revenue	0.00	0.00	0.00	0.00	#DIV/0!	\$300.00
4219	Cancellation Fee Charge	1,200.00	0.00	10.00	10.00	0.83%	\$30.00
4220	Paddle Tennis Lesson Fees	6,000.00	1,176.00	10,300.00	11,476.00	191.27%	\$4,359.00
4231	Platform Tennis Member <b>House</b> League	15,500.00	5,750.00	6,863.50	12,613.50	81.38%	\$7,170.00
4232	Platform Tennis Member <b>Travel</b> League	8,500.00	110.01	8,422.76	8,532.77	100.39%	\$7,212.00
4237	Platform Tennis Adult Camp Fee	9,000.00	0.00	0.00	0.00	0.00%	\$9,425.00
4303	Birthday Parties Rentals	3,000.00	0.00	2,097.00	2,097.00	69.90%	\$2,063.00
4403	Donations/Scholarships	0.00	0.00	4,002.57	4,002.57	#DIV/0!	\$3,150.00
4404	Food Truck Rally Donations Reimburs	1,000.00	0.00	0.00	0.00	0.00%	\$0.00
4405	Makin Tracks Donations	7,500.00	0.00	7,000.00	7,000.00	93.33%	\$7,500.00
4406	Clear Sky Donations	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
4407	Special Event Donations	500.00	0.00	0.00	0.00	0.00%	\$0.00
4408	Parade Donation Reimbursements	5,500.00	0.00	8,000.00	8,000.00	145.45%	\$4,500.00
4409	Thursday Summer Nights Donations	1,500.00	0.00	0.00	0.00	0.00%	\$1,000.00
4410	Recreation Basketball Sponsorships	2,000.00	500.00	0.00	500.00	25.00%	\$700.00
4501	Sale of Used Equipment	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
4502	Miscellaneous	0.00	0.00	135.00	135.00	#DIV/0!	\$58.00
4503	Keystone Concession	0.00	0.00	0.00	0.00	#DIV/0!	\$2,572.85
4504	Priory Concession	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
4505	PATH Incentive Awards	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
4508	Brochure Advertising Revenue	2,500.00	150.00	3,400.00	3,550.00	142.00%	\$2,050.00
4701	Parks Foundation Reimbursement	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
<b>Total Other Income</b>		<b>475,700.00</b>	<b>42,236.98</b>	<b>351,980.74</b>	<b>394,217.72</b>	<b>82.87%</b>	<b>\$340,918.27</b>
<b>Total Income w/tax levy</b>		<b>875,700.00</b>	<b>42,866.78</b>	<b>547,841.42</b>	<b>590,708.20</b>	<b>67.46%</b>	<b>\$699,944.58</b>
<b>ADMINISTRATIVE EXPENSES (10)</b>							
<b>Administration Salaries</b>							
610-101	Executive Director-Rec	70,000.00	1,512.16	37,646.20	39,158.36	55.94%	\$29,874.04
610-102	Business Services Supervisor	23,000.00	947.91	14,199.47	15,147.38	65.86%	\$16,867.72
610-103	Superintendent of Recreation	72,500.00	3,850.26	42,115.35	45,965.61	63.40%	\$31,271.48
610-104	Athletic Manager	51,500.00	2,195.94	25,233.51	27,429.45	53.26%	\$22,730.61
610-108	Registrar/Administrative Asst.	44,500.00	1,811.25	18,353.13	20,164.38	45.31%	\$21,116.12
610-109	Registrar/Admin. Asst. Overtime	1,800.00	118.13	479.07	597.20	33.18%	\$431.59
610-110	Director's Auto Reimbursement-Rec	3,000.00	190.46	1,730.85	1,921.31	64.04%	\$1,200.03
610-111	Communications/Marketing Supervisor	20,000.00	968.96	9,757.98	10,726.94	53.63%	\$8,643.09
610-122	Health Insurance-Rec	58,000.00	3,697.76	20,038.81	23,736.57	40.93%	\$21,370.51
610-124	Health/Wellness Incentive	1,200.00	(150.00)	237.50	87.50	7.29%	\$100.00
610-125	Health OPT OUT Reimbursment	5,000.00	216.72	1,625.40	1,842.12	36.84%	\$1,958.58
610-126	PATH Incentive Awards	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
<b>Total Administration Salaries</b>		<b>350,500.00</b>	<b>15,359.55</b>	<b>171,417.27</b>	<b>186,776.82</b>	<b>53.29%</b>	<b>\$155,563.77</b>

RIVER FOREST PARK DISTRICT								8
Budget Report								
December								
Fiscal Year 2019/20								
		2019-20	CURRENT	PREVIOUS	2019-20	2019-20	2018-19	
		FISCAL YR.	MONTH	MONTH YTD	YTD	ACTUAL %	PREVIOUS	
		BUDGET	ACTUAL	ACTUAL	ACTUAL	of BUDGET	YTD	
<b>ADMINISTRATIVE EXPENSES CONT'D. (10)</b>								
<b>Contract Services</b>								
610-204	Miscellaneous Service	500.00	0.00	0.00	0.00	0.00%	\$0.00	
610-205	Legal Service	10,000.00	0.00	1,666.25	1,666.25	16.66%	\$1,245.00	
610-206	IT Service	7,500.00	3.98	105.87	109.85	1.46%	\$1,669.90	
610-207	Website Service	2,500.00	295.30	763.22	1,058.52	42.34%	\$791.71	
610-208	Miscellaneous Service	500.00	42.00	216.48	258.48	51.70%	\$167.12	
610-209	Graphics Artist	6,000.00	0.00	1,200.00	1,200.00	20.00%	\$0.00	
610-210	Printer Services	12,000.00	0.00	3,812.00	3,812.00	31.77%	\$7,313.62	
610-211	Photographer	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
610-212	Marketing Services	750.00	0.00	0.00	0.00	0.00%	\$0.00	
610-213	Reservation Software	800.00		350.00	350.00	43.75%	\$157.50	
<b>Total Contract Services</b>		<b>40,550.00</b>	<b>341.28</b>	<b>8,113.82</b>	<b>8,455.10</b>	<b>20.85%</b>	<b>\$11,344.85</b>	
<b>Administration Expense</b>								
610-701	Office Supplies	4,500.00	305.39	2,318.69	2,624.08	58.31%	\$1,937.12	
610-702	Office Equipment R & R	1,000.00	0.00	0.00	0.00	0.00%	\$169.98	
610-704	Office Furniture R & R	1,000.00	0.00	0.00	0.00	0.00%	\$0.00	
610-705	Canon Copier Maintenance Fees	1,500.00	0.00	251.43	251.43	16.76%	\$190.58	
610-706	Staff Expenses	2,500.00	0.00	2,103.44	2,103.44	84.14%	\$1,841.78	
610-707	Professional Association Fees	2,500.00	0.00	60.00	60.00	2.40%	\$0.00	
610-708	Computer Equipment	1,500.00	3,419.92	0.00	3,419.92	227.99%	\$0.00	
610-709	Computer Software	1,500.00	0.00	265.61	265.61	17.71%	\$6.00	
610-712	Scholarships/Certificates	1,250.00	0.00	1,198.23	1,198.23	95.86%	\$749.00	
610-713	Youth Intervention	4,250.00	0.00	1,300.83	1,300.83	30.61%	\$865.60	
610-714	Postage & Delivery	2,500.00	0.00	1,350.10	1,350.10	54.00%	\$1,499.63	
610-717	Criminal Background Checks	1,500.00	0.00	1,150.00	1,150.00	76.67%	\$1,150.00	
610-718	Miscellaneous Expense	500.00	0.00	76.29	76.29	15.26%	\$0.00	
610-721	Telephone System R & R	1,000.00	0.00	0.00	0.00	0.00%	\$0.00	
610-722	Professional Development	3,500.00	(420.00)	2,304.00	1,884.00	53.83%	\$1,002.33	
610-723	Mileage Reimbursement	500.00	149.87	82.18	232.05	46.41%	\$115.89	
610-724	Physicals/Drug Tests	1,500.00	0.00	1,257.72	1,257.72	83.85%	\$995.00	
610-725	Credit Card Charges	16,500.00	1,588.48	10,654.34	12,242.82	74.20%	\$10,321.60	
610-726	Registration Transaction Fees	15,000.00	1,173.97	8,250.32	9,424.29	62.83%	\$8,108.30	
<b>Total Administration Expense</b>		<b>64,000.00</b>	<b>6,217.63</b>	<b>32,623.18</b>	<b>38,840.81</b>	<b>60.69%</b>	<b>\$28,952.81</b>	
<b>TOTAL ADMINISTRATIVE EXPENSES</b>		<b>455,050.00</b>	<b>21,918.46</b>	<b>212,154.27</b>	<b>234,072.73</b>	<b>51.44%</b>	<b>\$195,861.43</b>	
<b>RECREATION PROGRAM EXPENSES (40)</b>								
<b>Recreation Salaries</b>								
640-106	Camp Staff Salaries	46,000.00	0.00	45,585.55	45,585.55	99.10%	\$43,864.19	
640-110	Seasonal Recreation Salaries	7,000.00	45.24	4,105.93	4,151.17	59.30%	\$3,471.52	
640-111	Recreation Basketball Staff Salaries	7,700.00	44.00	0.00	44.00	0.57%	\$0.00	
640-112	Travel Basketball Salaries	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
640-113	Travel Volleyball Salaries	2,000.00	0.00	0.00	0.00	0.00%	\$0.00	
640-114	Birthday Party Salaries	500.00	50.00	250.00	300.00	60.00%	\$550.00	
<b>Total Salaries &amp; Wages</b>		<b>63,200.00</b>	<b>139.24</b>	<b>49,941.48</b>	<b>50,080.72</b>	<b>79.24%</b>	<b>\$47,885.71</b>	
<b>Contract Services</b>								
640-230	Athletic Contractual Service	55,000.00	5,414.67	32,051.43	37,466.10	68.12%	\$26,694.08	
640-231	Recreation Contractual Services	35,000.00	3,341.00	15,063.48	18,404.48	52.58%	\$4,662.00	
640-232	Travel Basketball League	2,000.00	0.00	0.00	0.00	0.00%	\$0.00	
640-233	Travel Volleyball League	1,500.00	0.00	0.00	0.00	0.00%	\$0.00	
640-234	Summer Camps	60,000.00	0.00	63,386.21	63,386.21	105.64%	\$57,149.36	
640-235	Recreation Basketball	10,000.00	0.00	0.00	0.00	0.00%	\$0.00	
640-236	Special Event Service	3,000.00	0.00	3,250.00	3,250.00	108.33%	\$400.00	
640-237	Memorial Day Parade Service	4,500.00	0.00	3,732.00	3,732.00	82.93%	\$3,600.00	
640-238	Thursday Summer Nights Service	2,000.00	0.00	1,857.98	1,857.98	92.90%	\$1,896.00	
640-239	Clear Sky Entertainment Service	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00	
640-240	Makin Tracks Service	2,000.00	0.00	1,273.00	1,273.00	63.65%	\$2,048.00	
640-241	Polar Express Service	2,000.00	0.00	2,215.00	2,215.00	110.75%	\$780.00	
640-242	Food Truck Rally Service	1,500.00	0.00	1,413.00	1,413.00	94.20%	\$1,890.00	
640-243	Contracted Birthday Party	1,500.00	195.00	790.00	985.00	65.67%	\$0.00	
640-251	Paddle Tennis Lessons	3,500.00	0.00	2,700.00	2,700.00	77.14%	\$3,000.00	
640-252	Platform Tennis League Fees	6,500.00	0.00	7,130.00	7,130.00	109.69%	\$5,700.00	
640-253	Platform Tennis Adult Camp Contractu	6,500.00	0.00	4,500.00	4,500.00	69.23%	\$6,375.00	
<b>Total Contract Services</b>		<b>196,500.00</b>	<b>8,950.67</b>	<b>139,362.10</b>	<b>148,312.77</b>	<b>75.48%</b>	<b>\$114,194.44</b>	

**RIVER FOREST PARK DISTRICT**

**Budget Report  
December  
Fiscal Year 2019/20**

		2019-20	CURRENT	PREVIOUS	2019-20	2019-20	2018-19
		FISCAL YR.	MONTH	MONTH YTD	YTD	ACTUAL %	PREVIOUS
		BUDGET	ACTUAL	ACTUAL	ACTUAL	of BUDGET	YTD
<b>RECREATION PROGRAM EXPENSES CONT'D. (40)</b>							
<b>Recreation Expense</b>							
640-801	Recreation Program Supplies	3,000.00	116.61	336.64	453.25	15.11%	\$427.85
640-802	Athletic Program Supplies	1,000.00	0.00	44.91	44.91	4.49%	\$230.24
640-803	Recreation Basketball Supplies	1,500.00	0.00	0.00	0.00	0.00%	\$0.00
640-804	Travel Basketball Supplies	500.00	0.00	0.00	0.00	0.00%	\$0.00
640-805	Travel Volleyball Supplies	500.00	0.00	0.00	0.00	0.00%	\$0.00
640-806	Special Event Supplies	5,000.00	1,447.08	1,804.22	3,251.30	65.03%	\$692.37
640-807	Summer Camp Supplies	2,000.00	0.00	1,440.89	1,440.89	72.04%	\$1,195.72
640-808	Birthday Party Supplies	500.00	0.00	233.33	233.33	46.67%	\$590.90
640-809	Makin Tracks	6,500.00	0.00	6,731.76	6,731.76	103.57%	\$6,481.35
640-810	Thursday Summer Nights	1,500.00	0.00	1,827.78	1,827.78	121.85%	\$1,555.22
640-811	Recreation Basketball Uniforms	5,500.00	0.00	0.00	0.00	0.00%	\$0.00
640-812	Travel Basketball Uniforms	600.00	0.00	0.00	0.00	0.00%	\$0.00
640-813	Travel Volleyball Uniforms	500.00	0.00	0.00	0.00	0.00%	\$0.00
640-814	Summer Camp Uniforms	2,000.00	0.00	5,058.75	5,058.75	252.94%	\$1,775.90
640-815	Program Uniforms	500.00	0.00	0.00	0.00	0.00%	\$0.00
640-817	Safety Supplies	500.00	75.59	216.56	292.15	58.43%	\$0.00
640-821	Facility Rental	7,000.00	0.00	6,000.00	6,000.00	85.71%	\$6,000.00
640-822	Pool Pass Reimbursement	13,000.00	0.00	0.00	0.00	0.00%	\$8,700.00
640-823	Polar Express Supplies	1,500.00	472.31	0.00	472.31	31.49%	\$19.18
640-824	Depot Program Room Rental	8,000.00	0.00	5,660.00	5,660.00	70.75%	\$0.00
640-825	Keystone Center Room Rental	2,500.00	0.00	1,980.00	1,980.00	79.20%	\$0.00
640-826	Birthday Party Room Rental	200.00	0.00	60.00	60.00	30.00%	\$0.00
640-827	Priory Program Room Rental	1,500.00	0.00	0.00	0.00	0.00%	\$0.00
640-828	Clear Sky Supplies	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
640-829	Memorial Day Parade Supplies	3,500.00	0.00	3,747.94	3,747.94	107.08%	\$3,309.32
640-831	Contractor Program Supplies	4,500.00	95.00	2,096.00	2,191.00	48.69%	\$1,727.50
640-832	Food Truck Rally Supplies	1,000.00	0.00	263.55	263.55	26.36%	\$376.99
640-833	Paddle Tennis Program Supplies	100.00	0.00	610.51	610.51	610.51%	\$0.00
640-834	Makin Tracks Donation to WSSRA	6,500.00	0.00	0.00	0.00	0.00%	\$0.00
640-835	Parks Foundation Reimburse Expenses	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
640-836	Marketing/Advertisting	1,000.00	0.00	340.00	340.00	34.00%	\$0.00
640-837	Recreation Rental Equipment	250.00	0.00	0.00	0.00	0.00%	\$0.00
640-839	Summer Camp Trip Expenses	4,000.00	0.00	2,048.84	2,048.84	51.22%	\$2,245.81
640-840	Platform Tennis Adult Camp Expenses	400.00	0.00	0.00	0.00	0.00%	\$325.69
640-841	Platform Tennis House League Expenses		0.00	946.20	946.20		\$0.00
640-842	Platform Tennis Travel League Expenses		0.00	1,108.05	1,108.05		\$0.00
640-891	Capital Improvement - Rec	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
<b>Total Recreation Expense</b>		<b>86,550.00</b>	<b>2,206.59</b>	<b>42,555.93</b>	<b>44,762.52</b>	<b>51.72%</b>	<b>\$35,654.04</b>
<b>TOTAL RECREATION PROGRAM EXPENSES</b>		<b>346,250.00</b>	<b>11,296.50</b>	<b>231,859.51</b>	<b>243,156.01</b>	<b>70.23%</b>	<b>\$197,734.19</b>
<b>CONCESSION EXPENSES (50)</b>							
<b>Concession Salaries</b>							
650-115	Concession Salaries	0.00	0.00	0.00	0.00	#DIV/0!	\$1,215.00
<b>Total Concession Salaries</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>\$1,215.00</b>
<b>Concession Expense</b>							
650-851	Keystone Concession Supplies	0.00	0.00	0.00	0.00	#DIV/0!	\$1,768.34
650-852	Priory Concession Supplies	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
650-853	Keystone Concession Equipment R & R	0.00	0.00	0.00	0.00	#DIV/0!	\$671.04
<b>Total Concession Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>\$2,439.38</b>
<b>TOTAL CONCESSION EXPENSES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>\$3,654.38</b>
660-999	<b>RECREATION CONTINGENCY</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>TOTAL RECREATION EXPENSES</b>		<b>811,300.00</b>	<b>33,214.96</b>	<b>444,013.78</b>	<b>477,228.74</b>	<b>58.82%</b>	<b>\$397,250.00</b>
<b>RECREATION NET FUND TOTAL (Excess of Revenue)</b>		<b>64,400.00</b>	<b>9,651.82</b>	<b>103,827.64</b>	<b>113,479.46</b>	<b>19.21%</b>	<b>\$302,694.58</b>

**RIVER FOREST PARK DISTRICT**

**Budget Report  
December  
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		2019-20 FISCAL YR. BUDGET	CURRENT MONTH ACTUAL	PREVIOUS MONTH YTD ACTUAL	2019-20 YTD ACTUAL	2019-20 YTD ACTUAL % of BUDGET	2018-19 PREVIOUS YTD
<b>ILLINOIS MUNICIPAL RETIREMENT FUND (20)</b>							
<b>INCOME SOURCES</b>							
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	#DIV/0!	\$187.54
4101	Tax Levy	60,000.00	94.48	29,382.20	29,476.68	49.13%	\$53,719.91
<b>Total Tax Levy Income</b>		<b>60,000.00</b>	<b>94.48</b>	<b>29,382.20</b>	<b>29,476.68</b>	<b>49.13%</b>	<b>\$53,907.45</b>
<b>Administrative Expense</b>							
7125	Employer IMRF	52,000.00	2,037.87	26,788.20	28,826.07	55.43%	\$33,701.36
<b>TOTAL IMRF EXPENSES</b>		<b>52,000.00</b>	<b>2,037.87</b>	<b>26,788.20</b>	<b>28,826.07</b>	<b>55.43%</b>	<b>\$33,701.36</b>
<b>IMRF NET FUND TOTAL (Excess of Revenue over</b>		<b>8,000.00</b>	<b>(1,943.39)</b>	<b>2,594.00</b>	<b>650.61</b>	<b>2.21%</b>	<b>\$20,206.09</b>
<b>BOND &amp; INTEREST FUND (25)</b>							
<b>INCOME SOURCES</b>							
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	#DIV/0!	\$214.18
4101	Tax Levy	71,947.00	110.00	34,203.42	34,313.42	\$0.48	\$61,343.81
<b>Total Tax Levy Income</b>		<b>71,947.00</b>	<b>110.00</b>	<b>34,203.42</b>	<b>34,313.42</b>	<b>47.69%</b>	<b>\$61,557.99</b>
4106	Bond Proceeds	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
<b>Total Other Income</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>\$0.00</b>
<b>Total Income w/tax levy</b>		<b>71,947.00</b>	<b>110.00</b>	<b>34,203.42</b>	<b>34,313.42</b>	<b>\$0.48</b>	<b>\$61,557.99</b>
<b>BOND ISSUANCES</b>							
7350	Bond Administration Fees	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
7366	Principal - \$196,040K, 2014 Bond	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
7367	Interest - \$196,040K, 2014 Bond	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
7368	Principal - \$200,550K, 2017 Bond	67,510.00	67,510.00	0.00	67,510.00	100.00%	\$0.00
7369	Interest - \$200,550K, 2017 Bond	1,012.00	506.33	506.33	1,012.66	100.07%	\$923.04
<b>TOTAL BOND EXPENSES</b>		<b>68,522.00</b>	<b>68,016.33</b>	<b>506.33</b>	<b>68,522.66</b>	<b>100.00%</b>	<b>\$923.04</b>
<b>BOND &amp; INTEREST NET FUND TOTAL (Excess of</b>		<b>3,425.00</b>	<b>(67,906.33)</b>	<b>33,697.09</b>	<b>(34,209.24)</b>	<b>-99.70%</b>	<b>\$60,634.95</b>
<b>SPECIAL RECREATION FUND (30)</b>							
<b>INCOME SOURCES</b>							
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	#DIV/0!	\$199.31
4101	Tax Levy	70,528.00	111.04	34,521.04	34,632.08	49.10%	\$60,036.43
<b>Total Tax Levy Income</b>		<b>70,528.00</b>	<b>111.04</b>	<b>34,521.04</b>	<b>34,632.08</b>	<b>49.10%</b>	<b>\$60,235.74</b>
4103	Interest Income	900.00	66.22	632.11	698.33	77.59%	\$397.35
<b>Total Other Income</b>		<b>900.00</b>	<b>66.22</b>	<b>632.11</b>	<b>698.33</b>	<b>77.59%</b>	<b>\$397.35</b>
<b>Total Income w/tax levy</b>		<b>71,428.00</b>	<b>177.26</b>	<b>35,153.15</b>	<b>35,330.41</b>	<b>49.46%</b>	<b>\$60,633.09</b>
4109	Fund Transfer	90,000.00	0.00	0.00	0.00	0.00%	0
<b>Program Expense</b>							
7560	WSSRA Special Recreation Dues	145,000.00	0.00	75,229.50	75,229.50	51.88%	\$71,017.00
7561	Inclusion	7,000.00	0.00	3,945.91	3,945.91	56.37%	\$4,386.61
<b>Total Program Expense</b>		<b>152,000.00</b>	<b>0.00</b>	<b>79,175.41</b>	<b>79,175.41</b>	<b>52.09%</b>	<b>\$75,403.61</b>
<b>ADA Compliance</b>							
7591	ADA Capital Improvements	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
<b>Total ADA Compliance</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>#DIV/0!</b>	<b>\$0.00</b>
<b>TOTAL SPECIAL RECREATION EXPENSES</b>		<b>152,000.00</b>	<b>0.00</b>	<b>79,175.41</b>	<b>79,175.41</b>	<b>52.09%</b>	<b>\$75,403.61</b>
<b>SPECIAL RECREATION NET FUND TOTAL (Exces</b>		<b>9,428.00</b>	<b>177.26</b>	<b>(44,022.26)</b>	<b>(43,845.00)</b>	<b>-124.10%</b>	<b>(14,770.52)</b>

**RIVER FOREST PARK DISTRICT**

**Budget Report  
December  
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		2019-20	CURRENT	PREVIOUS	2019-20	2019-20	2018-19
		FISCAL YR.	MONTH	MONTH YTD	YTD	YTD	PREVIOUS
		BUDGET	ACTUAL	ACTUAL	ACTUAL	ACTUAL % of BUDGET	YTD
<b>LIABILITY FUND (35)</b>							
<b>INCOME SOURCES</b>							
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	#DIV/0!	\$93.75
4101	Tax Levy	30,000.00	47.23	14,687.16	14,734.39	49.11%	\$26,852.61
<b>Total Tax Levy Income</b>		30,000.00	47.23	14,687.16	14,734.39	49.11%	\$26,946.36
4502	Miscellaneous	1,500.00	1,500.00	0.00	1,500.00	100.00%	\$0.00
<b>Total Other Income</b>		<b>1,500.00</b>	<b>1,500.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>100.00%</b>	<b>0.00</b>
<b>Total Income w/tax levy</b>		<b>31,500.00</b>	<b>1,547.23</b>	<b>14,687.16</b>	<b>16,234.39</b>	<b>51.54%</b>	<b>\$26,946.36</b>
<b>Administration Expense</b>							
7735	Unemployment Ins.	10,000.00	0.00	0.00	0.00	0.00%	\$0.00
7736	Comp. Liability Ins - PDRMA	32,000.00	0.00	14,866.86	14,866.86	46.46%	\$14,038.20
7737	Safety Committee & Training	1,500.00	84.73	541.05	625.78	41.72%	\$367.50
<b>TOTAL LIABILITY EXPENSES</b>		<b>43,500.00</b>	<b>84.73</b>	<b>15,407.91</b>	<b>15,492.64</b>	<b>35.62%</b>	<b>\$14,405.70</b>
<b>LIABILITY NET FUND TOTAL (Excess of Revenue</b>		<b>(12,000.00)</b>	<b>1,462.50</b>	<b>(720.75)</b>	<b>741.75</b>	<b>4.57%</b>	<b>\$12,540.66</b>
<b>AUDIT FUND (40)</b>							
<b>INCOME SOURCES</b>							
4100	Prior Years Real Estate Tax	0.00	0.00	0.00	0.00	#DIV/0!	\$31.27
4101	Tax Levy	12,000.00	18.88	5,873.29	5,892.17	49.10%	\$10,738.11
<b>Total Tax Levy Income</b>		<b>12,000.00</b>	<b>18.88</b>	<b>5,873.29</b>	<b>5,892.17</b>	<b>49.10%</b>	<b>\$10,769.38</b>
<b>Contractual &amp; Professional Services</b>							
7840	Audit Services	11,700.00	3,900.00	6,000.00	9,900.00	84.62%	\$9,750.00
7841	Accounting Services	1,800.00	0.00	1,800.00	1,800.00	100.00%	\$0.00
7842	Publication Fees	100.00	0.00	0.00	0.00	0.00%	\$0.00
7843	Professional/CAFR Fees	600.00	0.00	720.00	720.00	120.00%	\$530.00
<b>TOTAL AUDIT EXPENSES</b>		<b>14,200.00</b>	<b>3,900.00</b>	<b>8,520.00</b>	<b>12,420.00</b>	<b>87.46%</b>	<b>\$10,280.00</b>
<b>AUDIT NET FUND TOTAL (Excess of Revenue ove</b>		<b>(2,200.00)</b>	<b>(3,881.12)</b>	<b>(2,646.71)</b>	<b>(6,527.83)</b>	<b>-110.79%</b>	<b>\$489.38</b>
<b>CAPITAL IMPROVEMENT FUND (50)</b>							
<b>INCOME SOURCES</b>							
4103	Interest Income	39,000.00	4,137.22	32,531.74	36,668.96	94.02%	\$20,066.77
4106	Bond Proceeds	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
4202	Miscellaneous	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
<b>Total Income</b>		<b>39,000.00</b>	<b>4,137.22</b>	<b>32,531.74</b>	<b>36,668.96</b>	<b>94.02%</b>	<b>\$20,066.77</b>
4109	Fund Transfer	360,000.00	0.00	0.00	0.00	0.00%	0.00
<b>EXPENDITURES</b>							
7980	Design Services	0.00	0.00	0.00	0.00	#DIV/0!	\$0.00
7981	Facilities & Parks Improvements	550,000.00	239,501.83	72,622.88	312,124.71	56.75%	\$425,690.76
<b>TOTAL CAPITAL EXPENSES</b>		<b>550,000.00</b>	<b>239,501.83</b>	<b>72,622.88</b>	<b>312,124.71</b>	<b>56.75%</b>	<b>\$425,690.76</b>
<b>CAPITAL NET FUND TOTAL (excess of Revenue o</b>		<b>(151,000.00)</b>	<b>(235,364.61)</b>	<b>(40,091.14)</b>	<b>(275,455.75)</b>	<b>-751.20%</b>	<b>(\$405,623.99)</b>
<b>TOTAL OTHER INCOME</b>		<b>646,477.00</b>	<b>59,629.52</b>	<b>519,530.93</b>	<b>579,160.45</b>	<b>89.59%</b>	<b>\$445,950.77</b>
<b>TOTAL TAX LEVY</b>		<b>1,673,183.00</b>	<b>2,535.00</b>	<b>788,796.75</b>	<b>791,331.75</b>	<b>47.29%</b>	<b>\$1,474,053.22</b>
<b>TOTAL REVENUE</b>		<b>2,319,660.00</b>	<b>62,164.52</b>	<b>1,308,327.68</b>	<b>1,370,492.20</b>	<b>59.08%</b>	<b>\$1,920,003.99</b>
<b>TOTAL EXPENSES</b>		<b>2,411,714.00</b>	<b>391,361.70</b>	<b>1,014,389.07</b>	<b>1,405,750.77</b>	<b>58.29%</b>	<b>1,247,301.00</b>
<b>TOTAL NET FUND TOTAL (excess Rev. over Exp.)</b>		<b>(92,054.00)</b>	<b>(329,197.18)</b>	<b>293,938.61</b>	<b>(35,258.57)</b>	<b>-2.57%</b>	<b>\$672,702.99</b>
<b>TOTAL REVENUE &amp; FUND TRANSFERS</b>		<b>2,769,660.00</b>	<b>62,164.52</b>	<b>1,308,327.68</b>	<b>1,370,492.20</b>	<b>49.48%</b>	<b>\$1,920,003.99</b>
<b>TOTAL EXPENSES &amp; FUND TRANSFERS</b>		<b>2,861,714.00</b>	<b>391,361.70</b>	<b>1,014,389.07</b>	<b>1,405,750.77</b>	<b>49.12%</b>	<b>\$1,247,301.00</b>
<b>TOTAL NET FUND TOTAL W/TRANSFERS (Excess Reve</b>		<b>(92,054.00)</b>	<b>(329,197.18)</b>	<b>293,938.61</b>	<b>(35,258.57)</b>	<b>-2.57%</b>	<b>\$672,702.99</b>





**River Forest Park District**  
**Customer Disbursements**  
 December 10 - 31, 2019

Cash Basis

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Walter Wahlfeldt</b>				
12/10/2019	7735	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-100.00
Total Walter Wahlfeldt				-100.00
<b>Michael Stutz</b>				
12/10/2019	7734	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-50.00
Total Michael Stutz				-50.00
<b>Margaret Rudnik</b>				
12/10/2019	7733	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-100.00
Total Margaret Rudnik				-100.00
<b>Paula Record</b>				
12/10/2019	7732	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-50.00
Total Paula Record				-50.00
<b>Melinda Peterson</b>				
12/10/2019	7731	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-50.00
Total Melinda Peterson				-50.00
<b>Deana Herrman</b>				
12/10/2019	7729	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-100.00
Total Deana Herrman				-100.00
<b>Donald Glazier</b>				
12/10/2019	7728	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-50.00
Total Donald Glazier				-50.00
<b>Amy Folker</b>				
12/10/2019	7727	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-100.00
Total Amy Folker				-100.00
<b>Margaret Brennan</b>				
12/10/2019	7725	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-50.00
Total Margaret Brennan				-50.00
<b>Hicks, Tamara</b>				
12/10/2019	7722	Refundable Garden Plot	10-4313 · Vegetable Garden Plots	-50.00
Total Hicks, Tamara				-50.00
<b>Hunt, Christie</b>				
12/10/2019	7730	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-100.00
Total Hunt, Christie				-100.00
<b>Cook, Anna</b>				
12/10/2019	7723	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-100.00
Total Cook, Anna				-100.00
<b>Charrette, Susan</b>				
12/10/2019	7726	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-50.00
Total Charrette, Susan				-50.00
<b>Bachrach, Laurie</b>				
12/10/2019	7724	Refundable Garden Plot Deposit	10-4313 · Vegetable Garden Plots	-100.00
Total Bachrach, Laurie				-100.00
<b>TOTAL</b>				<b>-1,050.00</b>

**River Forest Park District**  
**Monthly Disbursements by Vendor**  
**December 10 - 31, 2019**

Cash Basis

Date	Num	Memo	Account	Paid Amount
<b>AT &amp; T Messaging</b>				
12/10/2019	7739	December Messaging	520-903 · Depot Telephone	14.95
Total AT & T Messaging				14.95
<b>Chase Card Services</b>				
12/10/2019	7737	Safety Meeting	7737 · Safety Committee & Traini...	84.73
12/10/2019	7737	Deck the Depot	640-823 · Polar Express Supplies	447.21
12/10/2019	7737	Super Heros	640-806 · Special Events Supplies	116.70
12/10/2019	7737	Legos with lunch	640-801 · Recreation Program S...	116.61
12/10/2019	7737	Apple	610-708 · Computer Equipment - ...	1,249.00
12/10/2019	7737	Google gmails	610-208 · Email Provider Service	42.00
12/10/2019	7737	Google storage	610-206 · IT Service - Rec	3.98
12/10/2019	7737	DISH	525-943 · Cable	110.03
12/10/2019	7737	Jewel	510-715 · Board Expenses	29.66
12/10/2019	7737	Intuit	510-701 · Office Supplies	-5.00
12/10/2019	7737	Google gmails	510-208 · Email Provider Service	42.00
Total Chase Card Services				2,236.92
<b>Construction Solutions of Illinois, Inc.</b>				
12/12/2019	7746	Final Payout for Depot Project	7981.8 · F/Y 19-20 Capital Projects	224,587.50
Total Construction Solutions of Illinois, Inc.				224,587.50
<b>FGM Architects, Inc.</b>				
12/10/2019	7738	Final Payout Depot Project	7981.8 · F/Y 19-20 Capital Projects	0.00
Total FGM Architects, Inc.				0.00
<b>First Communications, LLC</b>				
12/10/2019	7740	December Telephone	520-903 · Depot Telephone	260.94
Total First Communications, LLC				260.94
<b>Griest, Julia Robling</b>				
12/16/2019	7748	2433.2013	640-231 · Program Contractual S...	200.00
12/16/2019	7748	2433.2013	640-231 · Program Contractual S...	20.00
12/16/2019	7748	2436.2033	640-231 · Program Contractual S...	80.00
Total Griest, Julia Robling				300.00
<b>Kantor, Gary</b>				
12/10/2019	7720	2720.2102	640-231 · Program Contractual S...	32.00
Total Kantor, Gary				32.00
<b>McAdam Landscape Professionals, Inc.</b>				
12/10/2019	7741	Perennials	7981.8 · F/Y 19-20 Capital Projects	5,000.00
Total McAdam Landscape Professionals, Inc.				5,000.00
<b>Menards</b>				
12/16/2019	7749	Maintenance R&R	520-822 · Maintenance Facility R...	301.39
Total Menards				301.39
<b>NiCor</b>				
12/30/2019	7750	7920 Central Ave 11/15-12/14	520-932 · Keystone Pavillion Hea...	443.91
12/30/2019	7750	7354 Division St 11/15-12/14	520-910 · Priory Heating Fuel	116.65
Total NiCor				560.56
<b>React Computer Services, Inc.</b>				
12/12/2019	7747	Computer Hardware	610-708 · Computer Equipment - ...	2,170.92
12/12/2019	7747	Computer Hardware	510-708 · Computer Equipment ...	2,170.92
12/10/2019	7736	December IT Service	510-206 · IT Service	405.00
Total React Computer Services, Inc.				4,746.84
<b>Sletten, Michael_V</b>				
12/10/2019	7745	Reimburse WSSRA Board Me...	510-706 · Staff Expenses	61.90
Total Sletten, Michael_V				61.90

**River Forest Park District**  
**Monthly Disbursements by Vendor**  
**December 10 - 31, 2019**

Cash Basis

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Staples Business Advantage</b>				
12/10/2019	7742	Office Supplies	610-701 · Office Supplies - Rec	259.43
12/10/2019	7742	Office Supplies	510-701 · Office Supplies	589.54
Total Staples Business Advantage				848.97
<b>Stille, Karen_V</b>				
12/10/2019	7744	Reimbursement for class	610-722 · Professional Developm...	80.00
Total Stille, Karen_V				80.00
<b>United Rent-A-Fence, Inc</b>				
12/10/2019	7721	Invoice 3554	530-816 · Ice Rink Supplies	1,083.75
Total United Rent-A-Fence, Inc				1,083.75
<b>TOTAL</b>				<b><u>240,115.72</u></b>

**River Forest Park District**  
**Monthly Disbursements by Vendor**  
**January 1 - 13, 2020**

Cash Basis

Date	Num	Memo	Account	Paid Amount
<b>All Star Sports Instruction, Inc.</b>				
01/13/2020	1315.2342		640-230 · Athletic Program Service	380.00
01/13/2020	1315.2342		640-230 · Athletic Program Service	30.40
01/13/2020	1326.2173		640-230 · Athletic Program Service	570.00
01/13/2020	1327.2184		640-230 · Athletic Program Service	532.00
01/13/2020	1310.2310		640-230 · Athletic Program Service	646.00
01/13/2020	1326.2171		640-230 · Athletic Program Service	380.00
01/13/2020	1327.2182		640-230 · Athletic Program Service	266.00
Total All Star Sports Instruction, Inc.				2,804.40
<b>Allied Garage Door, Inc</b>				
01/13/2020	Invoice 142267		520-822 · Maintenance Facility R...	1,165.34
Total Allied Garage Door, Inc				1,165.34
<b>Ancel, Glink, P.C.</b>				
01/13/2020	Payments through November ...		610-205 · Legal Service - Rec	1,113.75
Total Ancel, Glink, P.C.				1,113.75
<b>AT &amp; T Messaging</b>				
01/13/2020	1/1-1/31/2020		520-903 · Depot Telephone	14.95
Total AT & T Messaging				14.95
<b>AT&amp;T</b>				
01/13/2020	Dec 25 thru Jan 24		520-903 · Depot Telephone	78.84
Total AT&T				78.84
<b>Cassidy Tire &amp; Service</b>				
01/13/2020	Invoice 803006482		530-807 · Vehicle & Tractor Main...	682.32
Total Cassidy Tire & Service				682.32
<b>Cintas Fire Protection 636525</b>				
01/13/2020	Inspection Fees Service Visit #...		530-249 · Inspection Fees	263.86
Total Cintas Fire Protection 636525				263.86
<b>Comcast</b>				
01/13/2020	Website		610-207 · Website Service - Rec	150.20
01/13/2020	Cable		520-906 · Cable Depot	26.91
Total Comcast				177.11
<b>ComEd</b>				
01/13/2020	7920 Central Ave 10/28-11/26		530-923 · ELeetric - Athletic Field...	561.42
01/13/2020	7920 Central		525-941 · Platform Tennis Lights	132.75
01/13/2020	7920 Central Ave		520-931 · Keystone Pavillion Ele...	61.50
01/13/2020	7970 Washington 11/26-12/31		520-913 · Washington Com Elect...	325.21
01/13/2020	7354 Division St 10/29/11/27		520-909 · Priory Electricity	0.18
01/13/2020	Bonnie Bra 11/8-12/11		520-901 · Depot Electricity	67.30
Total ComEd				1,148.36
<b>Computer Explorers</b>				
01/13/2020	Course Code 2622.2030		640-231 · Program Contractual S...	364.00
Total Computer Explorers				364.00
<b>Forest Security, Inc.</b>				
01/13/2020	Invoice 93973		525-944 · Closed Circuit Television	177.00
01/13/2020	Invoice 93973		520-935 · Keystone Pavillion Alarm	131.85
01/13/2020	Invoice 93972		520-921 · Maintenance Bldg. Ala...	125.85
01/13/2020	Invoice 93461		520-907 · Closed Circuit Television	273.00
01/13/2020	Invoice 93461		520-905 · Alarm Depot	498.00
Total Forest Security, Inc.				1,205.70
<b>Fun Express, LLC</b>				
01/13/2020	Invoice 699771734-01		640-823 · Polar Express Supplies	230.73
Total Fun Express, LLC				230.73

**River Forest Park District**  
**Monthly Disbursements by Vendor**  
 January 1 - 13, 2020

Cash Basis

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Gonzalez, Juan_V</b>				
01/13/2020		Boot Reimbursement	530-813 · Uniform & Safety Cloth...	100.00
Total Gonzalez, Juan_V				100.00
<b>Grainger</b>				
01/13/2020		Invoice 832317135	640-817 · Safety Supplies	74.10
Total Grainger				74.10
<b>Green Community Connections</b>				
01/13/2020		2020 One Earth Film Festival ...	640-836 · Marketing/Advertising	250.00
01/13/2020		2229.2091	640-231 · Program Contractual S...	368.00
01/13/2020		2229.2092	640-231 · Program Contractual S...	414.00
Total Green Community Connections				1,032.00
<b>H &amp; R Auto Center</b>				
01/13/2020		Invoice 22280	530-807 · Vehicle & Tractor Main...	2,368.81
01/13/2020		Invoice 22299	530-807 · Vehicle & Tractor Main...	1,877.75
Total H & R Auto Center				4,246.56
<b>Hagg Press, Inc.</b>				
01/13/2020		Account 2179 Job Ref 8164	610-210 · Printer Services	3,812.00
Total Hagg Press, Inc.				3,812.00
<b>Hinckley Springs</b>				
01/13/2020		Invoice 14456775 122519	610-701 · Office Supplies - Rec	28.02
Total Hinckley Springs				28.02
<b>Home Depot</b>				
01/13/2020		Special Events	640-806 · Special Events Supplies	143.05
01/13/2020		Ice Rink Supplies	530-816 · Ice Rink Supplies	51.20
01/13/2020		Maintenance Equip	530-802 · Maintenance Equipme...	354.19
01/13/2020		Depot R&R	520-821 · Depot R&R	99.51
Total Home Depot				647.95
<b>Iron Sleek, Inc</b>				
01/13/2020		Order ID 34307	530-816 · Ice Rink Supplies	350.00
Total Iron Sleek, Inc				350.00
<b>NiCor</b>				
01/13/2020		7810 Lake St 11/15-12/17	520-918 · Maintenance Fac. Hea...	496.44
01/13/2020		401 Thatcher Ave 11/16-12/14	520-902 · Depot Heating Fuel	107.19
Total NiCor				603.63
<b>Park District of Forest Park</b>				
01/13/2020		Thrill Zone Pool Days Summer...	640-839 · Summer Camp Trip Ex...	870.00
Total Park District of Forest Park				870.00
<b>Paulson's Paint Forest Park</b>				
01/13/2020		Depot R&R	520-821 · Depot R&R	197.44
Total Paulson's Paint Forest Park				197.44
<b>PDRMA_V</b>				
01/13/2020		Q419026	7736 · Comp. Liability Ins (PDRM...	7,433.43
01/13/2020		Q419026H	610-122 · Health Insurance-Rec	3,724.86
01/13/2020		Q419026H	510-122 · Health Insurance	5,958.43
Total PDRMA_V				17,116.72
<b>Pit Stop</b>				
01/13/2020		Invoice PS305419	530-250 · Portable Restroom Ser...	100.00
01/13/2020		Invoice PS305409	530-250 · Portable Restroom Ser...	100.00
Total Pit Stop				200.00

**River Forest Park District**  
**Monthly Disbursements by Vendor**  
**January 1 - 13, 2020**

Cash Basis

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Quest Diagnostics</b>				
01/13/2020		Drug Tests	610-724 · Physicals/Drug Tests-...	112.00
01/13/2020			510-724 · Physicals/Drug Tests	0.00
Total Quest Diagnostics				112.00
<b>React Computer Services, Inc.</b>				
01/13/2020		January Maintenance	510-206 · IT Service	405.00
Total React Computer Services, Inc.				405.00
<b>Rhonda Brewer_V</b>				
01/13/2020		Mileage May-December	510-723 · Mileage Reimbursement	53.94
Total Rhonda Brewer_V				53.94
<b>Roy Strom Refuse Removal Serv., Inc.</b>				
01/13/2020		Invoice 67175	530-817 · Trash Disposal	346.86
Total Roy Strom Refuse Removal Serv., Inc.				346.86
<b>Sam's Club</b>				
01/06/2020	7751	Deck the Depot	640-823 · Polar Express Supplies	251.92
01/06/2020	7751	Special Events	640-806 · Special Events Supplies	36.40
01/06/2020	7751	Program Supplies	640-801 · Recreation Program S...	105.02
01/06/2020	7751	Staff Expense	610-706 · Staff Expenses	8.16
Total Sam's Club				401.50
<b>Schauer Hardware</b>				
01/13/2020		Depot R&R	520-821 · Depot R&R	29.24
Total Schauer Hardware				29.24
<b>Sprague Distributing Co.</b>				
01/13/2020		Invoice 7060	610-714 · Postage & Delivery - ...	550.00
Total Sprague Distributing Co.				550.00
<b>Staples Business Advantage</b>				
01/13/2020		Office Supplies	610-701 · Office Supplies - Rec	420.65
01/13/2020		Office Supplies	510-701 · Office Supplies	339.31
Total Staples Business Advantage				759.96
<b>Stille, Karen_V</b>				
01/13/2020		Mileage December	610-723 · Mileage Reimburseme...	26.68
Total Stille, Karen_V				26.68
<b>Strang-Egan, Leah</b>				
01/13/2020		2542.2150	640-831 · Contractor Program Su...	24.00
01/13/2020		2542.2150	640-231 · Program Contractual S...	160.00
01/13/2020		2542.2150	640-231 · Program Contractual S...	10.00
Total Strang-Egan, Leah				194.00
<b>The Fence Store, Inc.</b>				
01/13/2020		Invoice 86423	520-821 · Depot R&R	155.00
Total The Fence Store, Inc.				155.00
<b>Trinity Eco Solutions</b>				
01/13/2020		Invoice 006359	520-825 · Janitorial/TP/Paper To...	857.65
Total Trinity Eco Solutions				857.65
<b>Verizon Wireless</b>				
01/13/2020		Invoice 9844533284	520-903 · Depot Telephone	85.59
Total Verizon Wireless				85.59

**River Forest Park District**  
**Monthly Disbursements by Vendor**  
**January 1 - 13, 2020**

Cash Basis

<u>Date</u>	<u>Num</u>	<u>Memo</u>	<u>Account</u>	<u>Paid Amount</u>
<b>Village of River Forest</b>				
01/13/2020		401 Central/Keystone	530-921 · Irrigation/Water Founta...	23.31
01/13/2020		131 Forest Ave (Wash Sq)	530-921 · Irrigation/Water Founta...	23.31
01/13/2020		Greenfield/Franklin	530-921 · Irrigation/Water Founta...	23.31
01/13/2020		400 Keystone Ave (Pit Meter)	530-921 · Irrigation/Water Founta...	133.20
01/13/2020		7810 Lake St	530-921 · Irrigation/Water Founta...	23.31
01/13/2020		7920 Central Ave	530-921 · Irrigation/Water Founta...	39.96
01/13/2020		7715 Greenfield St	530-921 · Irrigation/Water Founta...	23.31
01/13/2020		Chicago/Lathrop	520-921 · Maintenance Bldg. Ala...	23.31
01/13/2020		Lathrop/Chicago	520-920 · Maintenance Fac. Water	23.31
01/13/2020		7810 Lake St Garage	520-920 · Maintenance Fac. Water	77.35
01/13/2020		7810 Lake St	520-920 · Maintenance Fac. Water	179.82
01/13/2020		401 Thatcher Ave 002421-000	520-904 · Depot Water	94.97
01/13/2020		401 Thatcher Ave 008840-000	520-904 · Depot Water	23.31
Total Village of River Forest				711.78
<b>Village of River Forest - fuel</b>				
01/13/2020		Invoice 2891	530-806 · Vehicle Fuel	387.33
Total Village of River Forest - fuel				387.33
<b>W-T Group, LLC</b>				
01/13/2020		Synthetic Turf Project	7981.8 · F/Y 19-20 Capital Projects	8,697.50
Total W-T Group, LLC				8,697.50
<b>West Suburban Special Recreation Assoc.</b>				
01/13/2020		Inclusion	7561 · Inclusion Expenses	171.70
01/13/2020		1st Qtr Payment	7560 · WSSRA Special Rec Serv...	37,119.75
Total West Suburban Special Recreation Assoc.				37,291.45
<b>TOTAL</b>				<b>89,593.26</b>



# Memo

**To:** Board of Commissioners  
**From:** John Beto  
**cc:** Michael Sletten  
**Date:** 01/13/2020  
**Re:** January Board Report – Park Services

## **Holiday Trees at Memorial Parkway**

Holiday Tree were lit on December 6<sup>th</sup> and remained on through January 6<sup>th</sup>. Tree Sponsors have until January 12<sup>th</sup> to remove their decorations, then staff will remove lights and take down trees on January 13<sup>th</sup>.

## **Ice Rink**

The ice rink has yet opened due to the mild weather. Unfortunately it did not stop someone from climbing over a 6ft chain link fence and try to skate the ice the weekend of December 27<sup>th</sup>. They broke through the little bit of ice we had and cut the liner in numerous areas. Staff spent about 6 hrs finding the cuts and patching them. Staff will wait until cold weather before adding water, and hopefully that it will hold.

## **Parks**

Staff started its winter tree trimming at Keystone East Park at the end of December and will complete all other parks over the next month depending on weather conditions.

## **Shop**

Staff has begun its prevented maintenance on all landscaping equipment.

# Memo

To: Board of Commissioners  
From: Karen Stille, Casey Greene  
CC: Michael Sletten  
Date: 1/13/2020  
Re: January Board Report – Recreation Services

## **\*NEW Programs in January**

### **\*Dance/Movement**

Storybook Jazz (ages 3-5): This new class has been added to our dance program. Dancers will learn basic steps and technique and will perform in our annual spring dance recital in April. We are offering a total of 8 dance classes at The Depot.

Ballet with Ribbons (ages 6-10): This new class has been added to our dance program. Dancers will be taught specific steps and leaps, while manipulating a silk ribbon. After the 14-week session, dancers will perform in our annual spring dance recital in April. We are offering a total of 8 dance classes at The Depot.

Adult & Tot Movement and Tumbling (ages 2-4): Children are introduced to exercises specifically designed for balance and coordination of their large muscle groups. This new class takes place at The Depot on Wednesdays.

### **\*STEM**

Blocks of Fun (ages 4-6): Kids will get to choose to build their own LEGO brick design or the daily challenge – either way, extremely imaginative projects will be produced! This class takes place at The Depot on Wednesdays.

Cars, Catapults, and Bridges (ages 7-12): This new class will teach the fundamentals of engineering as students work in teams using LEGO simple machine kits. Projects include drawbridges, cars, amusement park ride, cranes, catapults, and more! This class takes place at The Depot on Fridays.

### **\*Special Interest**

Amigos Spanish Club (ages 5-10): In this new class, kids will be singing, clapping, and counting their way towards learning the Spanish Language. This class takes place at The Depot on Thursdays.

Personal Safety & Self Defense (ages 13 & up): This new class was added by request from a resident. In this two class seminar, participants will be taught how to stay safe and, if necessary, protect yourself physically. The first class is a presentation that covers planning, preparation, and safety strategies including a review of phone apps and safety devices. The second class is hands on training that teaches the basics of striking and defending. There are two sessions being offered at The Depot (January session & March session).

Introduction to Fencing (ages 18 & up): This new class is a cooperative agreement with the Park District of Forest Park. Classes are held in Forest Park on Thursday evenings. The course will cover the basics of fencing, foot work, weapons, rules, and concepts. The lessons will focus on Foil in the modern sport fencing sense, but also include older training methods.

## **Athletic Programs**

Rec Basketball has begun! We have 13 Pee Wee (1<sup>st</sup>/2<sup>nd</sup> grade) teams, 14 Rookie (3<sup>rd</sup>/4<sup>th</sup> grade) teams, 12 Junior (5<sup>th</sup>/6<sup>th</sup> grade) teams, and 8 Senior (7<sup>th</sup>/8<sup>th</sup> teams) teams. Practices began the week of January 6<sup>th</sup> and games will begin on January 11<sup>th</sup>. Practices and games will be held at Roosevelt North and South gyms, Lincoln School, Willard School, St. Luke School, and Trinity High School.

All other youth athletic classes begin the week of January 6<sup>th</sup> and include: indoor soccer, floor hockey, and instructional basketball. These classes are held at Lincoln School and Roosevelt Middle School.

## **Platform Tennis**

The Platform Tennis House Winter leagues will begin the week of January 12<sup>th</sup>. Men's Sunday House league, and Women's Monday and Wednesday House leagues all have a great turnout again this winter season. The Platform Tennis Travel leagues will also continue through the winter season.

## **Special Event**

LEGO City Build: This NEW event is hosted by the park district and ran by Play-Well TEKnologies in correlation with National LEGO Day. On February 1<sup>st</sup>, families are invited to build River Forest out of 20,000 LEGO Bricks!

## **Hiring Seasonal Staff**

The park district is currently accepting applications for seasonal positions: Birthday Party Leader, Park Specialist, Summer Camp Director, Summer Camp Assistant Director, Summer Camp Floater, and Summer Camp Counselor.

# Memo

**To:** Board of Commissioners  
**From:** Mary Dominguez and Rhonda Brewer  
**CC:** Michael Sletten  
**Date:** 1/13/20  
**Re:** January Board Report - Administration & Finance

## Financials

Negative numbers for December are as follows:

1. Garden Plots - Refund of deposits
2. Health/Wellness & Park Ambassadors - Reversing entry from end-of-year accrued wages
3. Professional Development - K. Stille received a \$500 scholarship from IPRA for professional development

## Auditors

The 2019 audit was the last year of our agreement with Selden Fox. A Request for Proposal was sent out to three audit firms for years 2020-2022. Our recommendation will be presented to the board at the February meeting.

## Health & Wellness

There have been many changes with the Biometric Screenings that PDRMA PATH offers this year. We will no longer be hosting any screenings here; instead staff has several options to choose from:

1. Go to a nearby Park District that is hosting the screenings
2. Go to a CVS Minute Clinic
3. Got to a LabCorp
4. Go to your physician and have them fill out the Verification form

PDRMA will pay for all the options except for going to the physician

## Personnel/Payroll

There were no anniversaries in December

## Safety

We completed our Safety Incentive Program for the year with Karen Stille winning the challenge. Congratulations Karen

We received our annual \$1,500 Safety Award from PDRMA as part of our loss prevention efforts.

# Memo

**To:** Board of Commissioners  
**From:** Michael Sletten  
**Date:** 1/13/20  
**Re:** January Board Report

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## Reports

### Staff Reports

The Staff Reports are included in your Board Packet. No staff is scheduled to attend the January Board Meeting.

### WSSRA Report

The next WSSRA Board Meeting is on January 14<sup>th</sup>, 4 PM, at the WSSRA Offices. I will be sworn in as Board Chairman at this meeting.

### Parks Foundation Report

A couple of the Parks Foundation Board Members are drafting a three month plan to move the Foundation forward.

### Village Collaboration Committee Report

The next Village Collaboration Committee Meeting is TBD.

## Old Business

### Recreation Center Collaboration/YMCA Collaboration:

A report will be given at the Board Meeting

### Capital Improvement Budget

Attached is a copy of the 5-1-19 Capital Improvement Budget that was included as part of the Board's approval of the Budget and Appropriation Ordinance in June, and a copy of the 10-1-19 Capital Improvement Budget that was included as part of the Board's approval of the 2019 Levy Ordinance in November.

In the 5-1-19 Budget, the 2020-2021 budget column (highlighted in red) has a total of \$866,000. Since this document was presented, the Board approved 2 additional projects and staff added one project into the 2020-2021 budget column:

1. At the June Board Meeting, the Board pushed back the \$30,000 Constitution Park shelter project 1 year. Now in the 2020-2021 budget.
2. At the July Board Meeting, the Board approved the Keystone Synthetic Turf Project in the 2020-2021 budget. Up to this point, this was listed as an unfunded project. In August, the Board was notified that the budget cost is being revised to \$400,000 to address the 20% increase in turf costs and additional site work.

3. Staff added \$12,000 for drainage/paving work in front of the maintenance garage to address surface concerns by the Village Engineer.

The 10-1-19 Budget reflects these three changes, and when you add the \$442,000 in the three changes listed above to the 2020-2021 column, the new total is \$1,308,000.

The Capital Budget is a guide for staff on how to proceed with projects over \$5,000. Any project under \$20,000, staff will proceed without further Board involvement. Any project over \$20,000 will require a final approval by the Board before it can proceed.

**Action recommended to approve the Capital Improvements Budget, revised 10/1/19, as presented.**

### **Community Survey**

A draft 2020 Community Survey will be presented at the Board Meeting. Staff is looking for feedback and discussion from the Board on questions they feel are important to receive from the community.

If the Board agrees on the survey questions, staff will work with Public Research Group to develop the survey form and randomly distribute the survey to 2,000 households, with the goal to receive back 400 (20%) to be statistically valid. For residents who did not receive a survey, they would be given the opportunity to complete a survey at The Depot. Results will be presented to the Board at their March 9<sup>th</sup> Board Meeting. The costs to print, administer, and tabulate the survey results are \$6,800.

### **Other**

#### **Keystone Baseball Infield Improvements**

The Village approved the engineering plans and they have now been submitted to MWRD. We are hoping for a response no later than January 24<sup>th</sup>.

#### **Park District Van**

We sold our 1998 15-passenger van for \$3,609.00 in public auction. The vehicle was listed for \$2,000.00.

Capital Improvements Budget

Revised 5/1/19

	2018-2019	2018-2019 Actual	2019-2020	2020-2021	Unfunded
<b>Estimated Revenues</b>					
May 1 Beginning Fund Balance	\$ 2,742,930.00	\$ 2,742,930.00	\$ 2,708,321.00	\$ 2,555,776.00	
Interest	\$ 22,903.00	\$ 35,000.00	\$ 42,455.00	\$ 42,000.00	
Bond Proceeds					
Fund Transfers	\$ 343,000.00	\$ 368,000.00	\$ 375,000.00	\$ 260,000.00	
<b>Total Revenues</b>	<b>\$ 3,108,833.00</b>	<b>\$ 3,145,930.00</b>	<b>\$ 3,125,776.00</b>	<b>\$ 2,857,776.00</b>	
<b>Estimated Expenses</b>					
<b>The Depot</b>					
Building Interior Renovation	\$ 639,863.21	\$ 395,422.53			
owed for renovation closeout			\$ 275,000.00		
Exterior Painting			\$ 15,000.00		
Roof Replacement			\$ 16,000.00		
Solar Panels					\$ 30,000.00
Program Space Addition					\$ 4,900,000.00
<b>Maintenance Garage</b>					
Pickup Truck (replace 2004 Truck )	\$ 22,000.00	\$ 22,468.23			
1-60" Mower			\$ 20,000.00		
Rear Fence Replacement	\$ 8,200.00	\$ 8,200.00			
Pickup Truck (replace 2006 Truck)			\$ 22,000.00		
Golf Cart				\$ 11,000.00	
<b>Centennial Park</b>					
Synthetic Turf Field					\$ 1,500,000.00
<b>Constitution Park</b>					
Picnic/Ice Rink Shelter			\$ 30,000.00		
<b>Keystone Park</b>					
Court #1 Heater Upgrades	\$ -	\$ 11,411.36			
Baseball Clay Infield Convesion (2)					\$ 295,000.00
Brick Sidewalk Upgrades			\$ 12,000.00		
RR Embankment Ecological Restoration			\$ 5,000.00		
Resurface 5 Tennis Courts				\$ 340,000.00	
Painting Platform 4 Tennis Courts				\$ 15,000.00	
Train Play Equipment Replacement			\$ 50,000.00		
Playground Fence Replacement			\$ 12,000.00		
<b>Prory Park</b>					
Replace Irrigation System				\$ 150,000.00	
Resurfacing the Parking Lot			\$ 20,000.00		
Ecological Restoration			\$ 5,000.00		
<b>Washington Parks</b>					
Replace Playground				\$ 350,000.00	
Regrade Washington Square Field			\$ 10,000.00		
Replace Forest Avenue Ballards			\$ 28,000.00		
<b>Other</b>					
Website Redesign			\$ 30,000.00		
Property Purchase					\$ 600,000.00
Dog Park					\$ 25,000.00
<b>Total Expenses</b>	<b>\$ 670,063.21</b>	<b>\$ 437,502.12</b>	<b>\$ 550,000.00</b>	<b>\$ 866,000.00</b>	

**Capital Improvements Budget**

Revised 10/1/19

	2019-2020	2019-2020 YTD	2020-2021	2021-2022	2022-2023	Unfunded
<b>Estimated Revenues</b>						
May 1 Beginning Fund Balance	\$ 2,472,136.00		\$ 2,553,136.00	\$ 1,545,136.00	\$ 1,785,136.00	
Interest						
Bond Proceeds						
Fund Transfers	\$ 360,000.00		\$ 300,000.00	\$ 300,000.00		
<b>Total Revenues</b>	<b>\$ 2,832,136.00</b>		<b>\$ 2,853,136.00</b>	<b>\$ 1,845,136.00</b>		
<b>Estimated Expenses</b>						
<b>The Depot</b>						
Building Interior Renovation						
owed for renovation closeout		\$ 224,668.00				
Exterior Painting	\$ 15,000.00	\$ 13,670.00				
Roof Replacement	\$ 16,000.00					
Computer Replacement	\$ 8,000.00					
Solar Panels						\$ 30,000.00
<b>Maintenance Garage</b>						
Pickup Truck (replace 2006 truck)	\$ 22,000.00					
1-60" Mower	\$ 20,000.00					
Golf Cart			\$ 11,000.00			
Front of Garage Improvements			\$ 12,000.00	<b>ADDED</b>		
Dump Truck (replace 204 truck)				\$ 45,000.00		
Paint Sprayer				\$ 3,000.00		
Zero Turn Mower				\$ 12,000.00		
<b>Constitution Park</b>						
Picnic/Ice Rink Shelter			\$ 30,000.00			
<b>Keystone Park</b>						
Baseball Clay Infield Convension (2)			\$ 400,000.00			
Brick Sidewalk Upgrades	\$ 12,000.00					
RR Embankment Ecological Restoration	\$ 5,000.00					
Resurface 5 Tennis Courts			\$ 340,000.00			
Painting Platform 4 Tennis Courts			\$ 15,000.00			
2-5 year Playground Replacement					\$ 170,000.00	
Train Play Equipment Replacement	\$ 50,000.00					
Playground Fence Replacement	\$ 12,000.00	\$ 10,140.00				
<b>Priory Park</b>						
Replace Irrigation System			\$ 150,000.00			
Resurfacing the Parking Lot	\$ 20,000.00	\$ 24,887.52				
Ecological Restoration	\$ 5,000.00					
Williams Street Path Entrance	\$ 26,000.00					
<b>Washington Parks</b>						
Replace Playground			\$ 350,000.00			
Regrade Washington Square Field	\$ 10,000.00	\$ 12,397.00				
Replace Forest Avenue Ballards	\$ 28,000.00					
<b>Other</b>						
Indoor Space Reserve						\$ 2,500,000.00
Website Redesign	\$ 30,000.00	\$ 18,525.00				
Property Purchase						\$ 600,000.00
<b>Total Expenses</b>	<b>\$ 279,000.00</b>	<b>\$ 304,207.52</b>	<b>\$ 1,308,000.00</b>	<b>\$ 60,000.00</b>	<b>\$ 170,000.00</b>	