

ORDINANCE NO. 161201

AN ORDINANCE LEVYING TAXES AND ASSESSING TAXES FOR THE YEAR 2016
OF THE RIVER FOREST PARK DISTRICT OF COOK COUNTY, ILLINOIS

Be it ordained by the Board of Commissioners of the River Forest Park District, Cook County, Illinois, that:

Section 1: A tax in the sum of money, totaling \$1,560,682 or as much thereof as may be authorized by law, to defray all expenses and liabilities of the Park District, be and the same, is hereby commencing on the 1st day of May, 2017 and ending the 30th day of April, 2018.

ARTICLE I – GENERAL CORPORATE FUND

A. ADMINISTRATIVE EXPENSES	\$490,654
B. BUILDING EXPENSES	\$110,512
C. PLATFORM TENNIS MEMBERSHIP EXPENSES	\$24,022
D. PARK EXPENSES	<u>\$471,722</u>
TOTAL - GENERAL CORPORATE FUND	\$1,096,910

ARTICLE II – RECREATION FUND

A. ADMINISTRATIVE EXPENSES	\$113,775
B. RECREATION PROGRAM EXPENSES	\$33,725
C. CONCESSION EXPENSES	<u>\$2,500</u>
TOTAL – RECREATION FUND	\$150,000

ARTICLE III – PLAY GROUNDS & RECREATION FUND

A. ADMINISTRATIVE EXPENSE	\$113,775
B. RECREATION PROGRAM EXPENSES	\$33,725
C. CONCESSION EXPENSES	<u>\$2,500</u>
TOTAL – PLAY GROUNDS & RECREATION FUND	\$150,000

ARTICLE IV – ILLINOIS MUNICIPAL RETIREMENT FUND

ADMINISTRATIVE EXPENSES	\$ 60,000
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ARTICLE V – AUDIT FUND

CONTRACTUAL & PROFESSIONAL SERVICES	\$ 10,000
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ARTICLE VI– LIABILITY INSURANCE FUND

ADMINISTRATIVE EXPENSES	\$ 30,000
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ARTICLE VII – SPECIAL RECREATION FUND

PROGRAM EXPENSES	\$63,772
ADA COMPLIANCE	<u>\$0.00</u>
 TOTAL SPECIAL RECREATION FUND	 \$63,772

ARTICLE VIII RECAPITULATION

GENERAL CORPORATE FUND	\$1,096,910
RECREATION FUND	\$ 150,000
PLAY GROUND & RECREATION FUND	\$ 150,000
ILLINOIS MUNICIPAL RETIREMENT FUND	\$ 60,000
AUDIT FUND	\$ 10,000
LIABILITY INSURANCE FUND	\$ 30,000
SPECIAL RECREATION FUND	<u>\$ 63,772</u>
 TOTAL TAXES LEVIED	 \$1,560,682

Section 2: Pursuant to Section 4-4 of the Park District Code (70 ILCS 1205/4-4) neither the Budget and Appropriation Ordinance of the District for the current fiscal year beginning May 1, 2017 and ending April 30, 2018 nor any other Budget and Appropriation Ordinance is intended or required to be in support of the tax levy made in this Ordinance.

Section 3: That the County Clerk of Cook County, Illinois, be and is hereby authorized and instructed to levy a separate tax in addition to the amount authorized to be levied for all corporate purposes, for each and every item in Section 1 of this Ordinance that is a Special Tax Levy in accordance with those certain sections of the ILLINOIS PARK DISTRICT CODE and other applicable statutes authorizing such additional taxes.

Section 4: That the Secretary of the Board of Park Commissioners be and hereby is directed to file with the County Clerk of Cook County, Illinois, in due time and in the manner prescribed by law, a copy of this Ordinance certified by said Secretary as to its enactment, accompanied by a certificate of the presiding officer as to compliance with the Truth in Taxation Law, and said County Clerk is hereby directed to extend taxes sufficient to produce the amounts levied herein in accordance with applicable law.

PASSED this 12^h day of December, 2016

APPROVED this 12^h day of December, 2016

AYES:

NAYS:

ABSENT:

Ross Roloff
PRESIDENT

ATTEST: _____
Michael J. Sletten
SECRETARY

**RIVER FOREST PARK DISTRICT
2015 TAX LEVY
EXHIBIT "A"**

GENERAL CORPORATE FUND

ADMINISTRATIVE EXPENSES

Administrative Salaries & Wages

Executive Director	63,534
Business Manager	37,062
Recreation Manager	31,767
Recreation Supervisor	30,708
Registrar	20,119
Registrar Overtime	1,059
Director's Auto Reimbursement	1,303
Communications/Marketing Supervisor	11,648
Health Insurance	116,479
Employer FICA & Medicare	63,534
Health/Welness Incentive	2,118
Health OPT OUT Reimbursement	3,177
Total Administrative Salaries & Wages	382,507

Contract Services

Miscellaneous Service	3,130
Legal Service	21,178
IT Service	3,706
Email Provider Service	1,059
Quickbooks Payroll License	576
Total Contract Services	29,649

Administration Expense

Office Supplies	3,545
Office Equipment R&R	9,089
Office Furniture R & R	15,884
Canon Copier Maintenance Fees	1,059
Staff Expenses	3,177
Professional Assoc. Fees	10,589
Computer Equipment R & R	10,589
Computer Software R & R	5,295
Printing	2,118
Postage & Delivery	1,588
Board Expenses	2,118
Criminal History Checks	1,059
Miscellaneous Expense	529
Telephone System R & R	2,118
Professional Development	5,295
Mileage Reimbursement	1,271
Physicals/Drug Tests	1,588
Legal Notices/Advertising	1,588
Total Administration Expense	78,498

<u>TOTAL ADMINISTRATIVE EXPENSES</u>	<u>490,654</u>
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BUILDING EXPENSES

Facility Salaries

Park Ambassadors	8,471
Building Attendant	2,118
Total Facility Salaries	10,589

Contract Services

HVAC Service	5,295
Inspection/Fees	3,177
Total Contract Services	8,471

Building Maintenance

Depot R & R	6,353
Maintenance Facility R & R	5,295
Batting Cage R & R	3,177
Park Bathroom Buildings R & R	5,295
Janitorial/TP/Paper Towel Supplies	6,353
Keystone Center R&R	3,177
Total Building Maintenance	29,649

Depot

Electricity	6,353
Heating Fuel	6,432
Telephone	5,612
Water	1,049
Alarm	3,177
Cable	318
Total Depot Utilities Expense	22,941

Priory

Electricity	4,236
Heating Fuel	3,177
Total Priory Utilities Expense	7,412

Washington Commons

Electricity	4,236
Water	529
Total Washington Commons Utilities Expense	4,765

Maintenance Facility

Electricity	5,295
Heating Fuel	6,353
Water	1,588
Alarm	1,271
Total Maintenance Facility Utilities	14,507

Keystone Center

Electricity	5,295
Heating Fuel	5,824
Alarm	1,059
Total Keystone Pavillion Utilities Expense	12,177

TOTAL BUILDING EXPENSES	110,512
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PLATFORM TENNIS MEMBERSHIP EXPENSES

Contract Services

Pro/Administration Fees	529
Reservation Software	265
Platform Tennis Services	3,147
Total Contract Services	3,941

Platform Tennis Expenses	
Merchandise	2,633
FOB Keys	1,059
Special Events	1,059
Platform Tennis R&R	2,623
Total Platform Tennis Expenses	7,374

Platform Tennis Utilities	
Electricity/Lights	5,828
Heating Fuel	5,828
Cable	1,051
Total Platform Tennis Utilities	12,707

TOTAL PLATFORM TENNIS MEMBERSHIP EXPENSES	24,022
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PARK EXPENSES

Parks Salaries	
Park Manager	70,946
Park Maintenance Staff	110,655
Overtime	12,707
Seasonal Park Maintenance Staff	13,766
Total Park Salaries Expense	208,074

Contract Services	
Athletic Field Services	2,681
Landscaping Services	3,177
Ornamental Services	2,118
Irrigation Services	6,353
Fertilizer & Weed Control Services	11,648
Tree Services	15,884
Electrical Services	6,353
Lightning Detections Services	3,706
Inspection Fees	5,295
Portable Restroom Services	2,623
Total Contract Services	59,837

Park Maintenance Expense	
Park Equipment R & R	9,089
Maintenance Equipment R & R/Supplies	6,819
Tree and Shrub Supplies	3,147
Ornamental Supplies	6,353
Fertilizer & weed Control Supplies	15,735
Vehicle Fuel	10,589
Vehicle & Tractor R & R	10,589
Landscape Supplies	6,883
Athletic Field Maintenance Supplies	10,490
RFYBS Expenses	2,118
RFYS Expense	2,118
Memorial Brick Program	1,588
Uniforms & Safety Clothing	2,012
Memorial Tree Program	2,118
Ice Rink Supplies	3,000
Trash Disposal	8,392
Equipment Rental	4,765
Signage	2,206
Total Park Maintenance Expense	108,011

Park Utilities	
Irrigation/Water Fountain Water	20,980
Park Security Lights	10,241
Electric/Athletic Field Lights	21,178
Total Park Utilities	52,399

Corporate Contingency	43,401
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TOTAL PARK EXPENSES	471,722
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TOTAL GENERAL CORPORATE FUND LEVY	1,096,910
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RECREATION FUND

ADMINISTRATIVE EXPENSES

Administration Salaries

Executive Director-Rec	15,000
Business Manager-Rec	9,000
Recreation Manager	12,500
Recreation Supervisor	10,500
Registrar	8,000
Registrar Overtime	300
Director's Auto Reimbursement-Rec	4,200
Communications Marketing Supervisor	4,500
Health Insurance-Rec	25,000
Health/Wellness Incentive	500
Health Reimbursement Arrangement	500
Total Administration Salaries	90,000

Contract Services

Miscellaneous Service	0
Legal Service	0
IT Service	2,500
Website Service	0
Graphics Artist	0
Printing Service	5,000
Photographer	0
Marketing Services	525
Total Contract Services	8,025

Administration Expense

Office Supplies	1,000
Office Equipment R & R	1,000
Office Furniture R & R	900
Canon Copier Maintenance Fees	900
Staff Expenses	1,000
Professional Association Fees	500
Computer Equipment	1,000
Computer Software	1,000
Scholarships/Certificates	250
Youth Intervention	1,000
Postage & Delivery	500
Criminal Background Checks	500
Miscellaneous Expense	0
Telephone System R & R	0
Professional Development	500
Mileage Reimbursement	200
Physicals/Drug Tests	500
Credit Card Charges	2,000
Registration Transaction Fees	3,000
Total Administration Expense	15,750

TOTAL ADMINISTRATIVE EXPENSES	113,775
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RECREATION PROGRAM EXPENSES

Recreation Salaries

Camp Staff Salaries	6,000
Seasonal Recreation Salaries	900
Recreation Basketball Staff Salaries	1,000
Travel Basketball Salaries	0
Travel Volleyball Salaries	375
Birthday Party Salaries	375
Total Salaries & Wages	8,650

Contract Services	
Athletic Contractual Service	2,000
Recreation Contractual Service	2,000
Travel Basketball Supplies	0
Travel Volleyball Supplies	0
Summer Camp Service	250
Recreation Basketball Service	775
Entertainment Service	0
Memorial Day Parade Service	350
Thursday Summer Nights Service	150
Clear Sky Entertainment Service	0
Makin Tracks Service	250
Polar Express Service	500
Food Truck Rally Service	125
Paddle Tennis Lessons	500
Paddle Tennis League Fees	100
Total Contract Services	7,000

Recreation Expense	
Recreation Program Supplies	1,500
Athletic Program Supplies	1,000
Recreation Basketball Supplies	250
Travel Basketball Supplies	0
Travel Volleyball Supplies	0
Special Events Supplies	100
Summer Camp Supplies	250
Birthday Party Supplies	0
Makin Tracks Supplies	0
Thursday Summer Night Supplies	0
Recreation Basketball Uniforms	100
Travel Basketball Uniforms	0
Travel Volleyball Uniforms	0
Summer Camp Uniforms	250
Program Uniforms	100
Safety Supplies	150
Facility Rental	3,500
Pool Pass Reimbursement	2,000
Polar Express Supplies	200
Depot Program Room Rental Expense	2,000
Keystone Center Program Room Rental Exp	750
Birthday Party Rental Expense	50
Priory Program Room Rental Expense	0
Clear Sky Supplies	0
Memorial Day Parade Supplies	250
Contractor Program Supplies	0
Food Truck Rally Supplies	125
Platform Tennis Program Supplies	250
Makin Tracks Donation to WSSRA	0
Parks Foundation Reimburse Expenses	0
Marketing/Advertising	150
Recreation Rental Equipment	100
Summer Camp Trip Expenses	5,000
Capitol Improvement - Rec	0
Total Recreation Expense	18,075

TOTAL RECREATION PROGRAM EXPENSES	33,725
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Concession Expenses	
Concession Salaries	1,000
Keystone Concession Supplies	1,000
Concession Equipment R & R	500
TOTAL CONCESSION EXPENSES	2,500

Recreation Contingency	0
TOTAL RECREATION FUND LEVY	150,000

PLAYGROUND AND RECREATION FUND

ADMINISTRATIVE EXPENSES

Administration Salaries

Executive Director-Rec	15,000
Business Manager-Rec	9,000
Recreation Manager	12,500
Recreation Supervisor	10,500
Registrar	8,000
Registrar Overtime	300
Director's Auto Reimbursement-Rec	4,200
Communications Marketing Supervisor	4,500
Health Insurance-Rec	25,000
Health/Wellness Incentive	500
Health Reimbursement Arrangement	500
Total Administration Salaries	90,000

Contract Services

Miscellaneous Service	0
Legal Service	0
IT Service	2,500
Website Service	0
Graphics Artist	0
Printing Service	5,000
Photographer	0
Marketing Services	525
Total Contract Services	8,025

Administration Expense

Office Supplies	1,000
Office Equipment R & R	1,000
Office Furniture R & R	900
Canon Copier Maintenance Fees	900
Staff Expenses	1,000
Professional Association Fees	500
Computer Equipment	1,000
Computer Software	1,000
Scholarships/Certificates	250
Youth Intervention	1,000
Postage & Delivery	500
Criminal Background Checks	500
Miscellaneous Expense	0
Telephone System R & R	0
Professional Development	500
Mileage Reimbursement	200
Physicals/Drug Tests	500
Credit Card Charges	2,000
Registration Transaction Fees	3,000
Total Administration Expense	15,750

TOTAL ADMINISTRATIVE EXPENSES	113,775
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RECREATION PROGRAM EXPENSES**Recreation Salaries**

Camp Staff Salaries	6,000
Seasonal Recreation Salaries	900
Recreation Basketball Staff Salaries	1,000
Travel Basketball Salaries	0
Travel Volleyball Salaries	375
Birthday Party Salaries	375
Total Salaries & Wages	8,650

Contract Services

Athletic Program Service	2,000
Recreation Program Service	2,000
Travel Basketball League	0
Travel Volleyball League	0
Summer Camp Service	250
Recreation Basketball Service	775
Entertainment Service	0
Memorial Day Parade Service	350
Thursday Summer Nights Service	150
Clear Sky Entertainment Service	0
Makin Tracks Service	250
Polar Express Service	500
Food Truck Rally Service	125
Paddle Tennis Lessons	500
Paddle Tennis League Fees	100
Total Contract Services	7,000

Recreation Expense

Recreation Program Supplies	1,500
Athletic Program Supplies	1,000
Recreation Basketball Supplies	250
Travel Basketball Supplies	0
Travel Volleyball Supplies	0
Special Events Supplies	100
Summer Camp Supplies	250
Birthday Party Supplies	0
Makin Tracks Supplies	0
Thursday Summer Night Supplies	0
Recreation Basketball Uniforms	100
Travel Basketball Uniforms	0
Travel Volleyball Uniforms	0
Summer Camp Uniforms	250
Program Uniforms	100
Safety Supplies	150
Facility Rental	3,500
Pool Pass Reimbursement	2,000
Polar Express Supplies	200
Depot Program Room Rental Expense	2,000
Keystone Center Program Room Rental Exp	750
Birthday Party Rental Expense	50
Priory Program Room Rental Expense	0
Clear Sky Supplies	0
Memorial Day Parade Supplies	250
Contractor Program Supplies	0
Food Truck Rally Supplies	125
Platform Tennis Program Supplies	250
Makin Tracks Dontaion to WSSRA	0
Parks Foundation Reimburse Expenses	0
Marketing/Advertising	150
Recreation Rental Equipment	100
Summer Camp Trip Expenses	5,000
Capitol Improvement - Rec	0
Total Recreation Expense	18,075

TOTAL RECREATION PROGRAM EXPENSES **33,725**

Concession Expenses	
Concession Salaries	1,000
Keystone Concession Supplies	1,000
Concession Equipment R & R	500
TOTAL CONCESSION EXPENSES	2,500

Recreation Contingency 0

TOTAL PLAYGROUND AND RECREATION FUND LEVY 150,000

ILLINOIS MUNICIPAL RETIREMENT FUND

Administrative Expense 60,000

TOTAL ILLINOIS MUNICIPAL RETIREMENT FUND LEVY 60,000

AUDIT FUND

Accounting Services 9,300
 Publication Fees 100
 Professional/CAFR Fees 600

TOTAL AUDIT FUND LEVY 10,000

LIABILITY FUND

Administration Expense 30,000

TOTAL LIABILITY INSURANCE FUND LEVY 30,000

SPECIAL RECREATION FUND

WSSRA Special Recreation Dues 59,022
 Inclusion 4,750
 Donations/sponsorships 0
Total Program Expense 63,772

ADA COMPLIANCE 0

TOTAL SPECIAL RECREATION FUND LEVY 63,772

TOTAL TAXES LEVIED 1,560,682

ORDINANCE NO. 161202

**ORDINANCE OF THE RIVER FOREST PARK DISTRICT
DIRECTING THE COOK COUNTY CLERK AS TO REDUCTION OF THE
RIVER FOREST PARK DISTRICT'S REAL ESTATE TAX LEVY FOR LEVY YEAR 2016**

WHEREAS, there has been enacted Public Act 89-01, the Property Tax Extension Limitation Act (the "Act"), which will affect the amount of taxes extended for the District by the Cook County Clerk (the "Clerk"), and

WHEREAS, because of the fact that the amount of Equalized Assessed Valuation ("EAV") for property located in the District for 2016 was not known at the time that the District passed its Tax Levy Ordinance for 2016, it could not be determined whether the application of the provisions of the Act would affect the District's levy, and

WHEREAS, it is possible that when the EAV for 2016 is established in 2017 that, the limiting rates set forth in the Act will require the Cook County Clerk to reduce the District's levy, and

WHEREAS, unless directed otherwise by the District, the Cook County Clerk has indicated that he will reduce the District's levy proportionately over all funds, if necessary, and

WHEREAS, the Cook County Clerk has requested direction from the District at the time of the filing of the tax levy ordinance for 2016, as to which funds should be reduced, and by what amounts, if it becomes necessary, and

WHEREAS, the District prefers to give such direction.

NOW, THEREFORE, be it and it is hereby ordained by the Board of Park Commissioners of the River Forest Park District, Cook County, Illinois, as follows:

1. The Cook County Clerk is hereby directed to reduce the District's fund levies as follows, only if necessary due to the application of the Act.

<u>Fund</u>	<u>% of Reduction</u>
Corporate	100
Recreation	0
Play ground & Recreation	0
Liability Insurance	0
Special Recreation	0
Social Security	0
IMRF	0
Audit	0

2. This Ordinance shall be effective upon the date of its adoption.

ADOPTED this 12th Day of December 2016

APPROVED:

President

ATTEST:

Secretary

Ayes Vote: _____

Nays Vote: _____

Absent Vote: _____

STATE OF ILLINOIS }
COUNTY OF COOK } SS

CERTIFICATE

I, Michael Sletten am the duly qualified and acting Secretary of the River Forest Park District, Cook County, Illinois and as such am the keeper of the records and files of the Board of Park Commissioners of said Park District.

I further certify that the foregoing is a full and true complete copy of an Ordinance adopted by the Board of Park Commissioners of said Park District on the 12th day of December 2016 said Ordinance being numbered and entitled:

ORDINANCE NO. 161202

**ORDINANCE OF THE RIVER FOREST PARK DISTRICT
DIRECTING THE COOK COUNTY CLERK AS TO REDUCTION OF THE
RIVER FOREST PARK DISTRICT'S REAL ESTATE TAX LEVY FOR LEVY YEAR 2015**

all as appears from the official records of said Park District now in my care and custody.

I do further certify that said Ordinance has not been repealed or in any way amended or otherwise altered since its adoption as aforesaid.

IN WITNESS WHEREOF, I hereunto affix my official signature and seal of said District at River Forest, Illinois this 12th day of December 2016.

Michael J. Sletten
Secretary, Board of Park Commissioners
River Forest Park District
Cook County, Illinois