

RIVER FOREST PARK DISTRICT
Draft Working Budget
Fiscal Year 2016-2017

operating budgets/16-17/2016-2017 budget worksheet .xls

CREATED 3/2/16

UPDATED 5/4/16

	YEAR TO DATE 4/30/2015	PROPOSED BUDGET 2015-16	YEAR TO DATE 4/30/2016	PROPOSED BUDGET 2016-17	Comments	
CORPORATE FUND						
INCOME SOURCES						
4100	Prior Years Real Estate Tax	3,886.77	\$0.00	2,745.76	0.00	
4101	Tax Levy	956,297.28	\$1,045,166.08	1,014,889.50	1,034,654.00	
4102	State Replacement Tax	15,587.47	\$16,130.00	12,712.58	16,608.00	estimate from State of IL FY 2015
4103	Interest Revenue	1,578.34	\$960.00	1,261.27	1,380.00	break down between corp., rec., special rec., and cap.
4233	Platform Tennis Membership Fees	19,393.00	\$21,000.00	28,753.00	24,000.00	
4234	Platform Tennis Summer Fees	130.00	\$100.00	467.00	400.00	NEW as of 1-2015
4235	Platform Tennis Guest Fees	155.00	\$0.00	180.00	100.00	
4236	Platform tennis Non-Res. Reimbursement	0.00	\$0.00	1,216.00	1,000.00	NEW
4302	Building Rental Revenue	1,628.50	\$1,000.00	1,775.00	1,250.00	
4304	Miscellaneous Field/Facility Rental	750.00	\$0.00	15.00	0.00	park, batting cage, etc., rental
4305	Depot Program Room Rental Revenue	7,747.50	\$9,000.00	6,875.00	8,000.00	campus 10 wks
4306	Keystone Center Program Room Rental Rev	2,617.50	\$2,500.00	2,842.50	2,500.00	
4307	Birthday Party Room Rental Revenue	180.00	\$200.00	140.00	200.00	
4308	Priority Program Room Rental Revenue	270.00	\$0.00	300.00	0.00	
4310	Athletic Field Rental	12,583.75	\$7,500.00	8,801.25	10,000.00	per Athletic Field Use Policy (head Count) - new fee structure
4311	Athletic Field Lights Rental	8,320.00	\$8,000.00	7,972.50	8,000.00	
4312	Concordia Agreement Rental Revenue	5,016.00	\$5,000.00	3,828.00	5,000.00	
4321	Platform Tennis Court Rental Revenue	0.00	\$0.00	0.00	0.00	
4401	Memorial Tree Donations	0.00	\$0.00	2,075.00	0.00	
4402	Memorial Brick Donations	0.00	\$0.00	0.00	0.00	
4403	Donations	0.00	\$0.00	0.00	0.00	
4501	Sale of Used Equipment	0.00	\$0.00	0.00	0.00	
4502	Miscellaneous	111.00	\$250.00	215.00	250.00	
4510	Platform Tennis Merchandise Sales	564.00	\$500.00	1,688.00	1,000.00	members are receiving balls with registration
4511	RFYBS Revenue	7,524.88	\$2,000.00	5,600.50	5,500.00	supplies, extra labor, RFYBS equip.
4512	RFYS Revenue	1,314.19	\$1,000.00	1,484.50	1,250.00	supplies, extra labor, RFYS equip, hot dog day
Other Income		85,471.13	75,140.00	88,202.10	86,438.00	
Total Income w/tax levy		1,045,655.18	1,120,306.08	1,105,837.36	1,121,092.00	

ADMINISTRATIVE EXPENSES (10)

Administrative Salaries & Wages

510-101	Executive Director	0.00	0.00	0.00	0.00	all in rec.
510-102	Business Manager	0.00	0.00	0.00	0.00	all in rec.
510-109	Director's Auto Reimbursement	0.00	0.00	0.00	0.00	all in rec.
510-122	Health Insurance	57,806.30	75,000.00	61,076.12	65,000.00	maintenance staff only FY15/16 total 61687)
510-123	Employer FICA & Medicare	40,854.05	50,000.00	42,248.27	50,000.00	corp. and rec.
510-124	Health/Wellness Incentive	343.13	1,200.00	300.00	1,200.00	corp. only
510-125	Health OPT OUT Reimbursement	729.17	\$2,700.00	2,494.19	3,000.00	Opt out insurance reimbursement

Total Administrative Salaries & Wages **99,732.65** **128,900.00** **106,118.58** **119,200.00**

Contract Services

510-204	Miscellaneous Service	0.00	1,000.00	0.00	1,000.00	
510-205	Legal Service	0.00	0.00	0.00	0.00	
510-206	IT Service	0.00	0.00	0.00	0.00	
510-207	Website Service	0.00	0.00	0.00	0.00	Rec only - GoDaddy, Network Solutions and clip art
510-208	Email Provider Service	274.98	500.00	207.50	500.00	3 gmails
510-209	Quickbooks Payroll License	449.00	500.00	519.00	550.00	New - use to take out of 510-701

Total Contract Services **723.98** **2,000.00** **726.50** **2,050.00**

ADMINISTRATIVE EXPENSES (10) CONT'D.

Administration Expense

510-701	Office Supplies	2,220.74	2,500.00	1,305.20	2,000.00	split w/rec.
510-702	Office Equipment R&R	472.76	1,000.00	89.37	1,000.00	split w/rec.
510-703	Office Furniture R & R	303.15	2,000.00	0.00	1,000.00	split w/rec.
510-705	Canon Copier Maintenance Fees	481.88	\$750.00	658.64	750.00	1/3 split w/Corp.- New copier quaterly bills
510-706	Staff Expenses	649.08	2,000.00	1,287.14	2,000.00	
510-707	Professional Assoc. Fees	680.90	1,000.00	0.00	1,000.00	NRPA, IPRA, MIPE membership fees - split w/rec.
510-708	Computer Equipment R & R	0.00	3,000.00	120.00	1,500.00	
510-709	Computer Software R & R	0.00	1,500.00	0.00	1,000.00	
510-710	Printing	0.00	1,000.00	126.66	500.00	checks, letterhead, envelopes
510-714	Postage & Delivery	440.14	750.00	465.68	750.00	stamps, mail permit fee, certified mail - split w/rec.
510-715	Board Expenses	555.08	1,500.00	374.76	1,000.00	
510-717	Criminal History Checks	100.00	100.00	122.00	100.00	split w/rec.
510-718	Miscellaneous Expense	20.00	100.00	203.59	200.00	bank fees
510-721	Telephone System R & R	380.00	1,500.00	43.09	1,000.00	split w/rec.
510-722	Professional Development	221.85	2,000.00	1,068.00	1,500.00	confernece/workshop expenses -split w/rec.
510-723	Mileage Reimbursement	684.72	1,000.00	781.65	1,000.00	split w/rec.
510-724	Physicals/Drug Tests	155.00	500.00	50.00	250.00	split w/rec.
510-725	Legal Notices/Advertising	606.00	1,000.00	300.00	1,000.00	legal & job notices

Total Administration Expense **7,971.30** **23,200.00** **6,995.78** **17,550.00**

TOTAL ADMINISTRATIVE EXPENSES **108,427.93** **154,100.00** **113,840.86** **138,800.00**

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<u>BUILDING EXPENSES (20)</u>					
Facility Salaries					
520-107 Park Ambassadors	6,199.38	7,500.00	5,461.36	7,000.00	
520-108 Building Attendant	347.88	500.00	458.39	500.00	
Total Facility Salaries	6,547.26	8,000.00	5,919.75	7,500.00	
Contract Services					
520-221 HVAC Service	0.00	3,000.00	145.00	2,000.00	all facilities
520-223 Inspection/Fees	2,890.43	3,000.00	2,595.04	3,000.00	
Total Contract Services	2,890.43	6,000.00	2,740.04	5,000.00	
Building Maintenance					
520-821 Depot R & R	1,319.53	2,500.00	2,042.08	2,000.00	
520-822 Maintenance Facility R & R	571.33	3,000.00	394.02	2,000.00	
520-823 Batting Cage R & R	513.68	1,000.00	2,630.92	1,000.00	
520-824 Park Bathroom Buildings R & R	2,211.07	3,000.00	611.65	2,000.00	
520-825 Janitorial/TP/Paper Towel Supplies	4,466.06	5,000.00	5,227.81	5,000.00	
520-826 Keystone Center R&R	1,745.43	2,000.00	1,261.49	2,000.00	split with 525-212
Total Building Maintenance	10,827.10	16,500.00	12,167.97	14,000.00	
UTILITIES EXPENSE					
Depot					
520-901 Electricity	2,885.46	4,000.00	3,814.66	4,000.00	
520-902 Heating Fuel	2,641.04	3,000.00	1,665.94	3,000.00	
520-903 Telephone	4,794.48	5,000.00	5,089.50	5,000.00	includes employee cell phone stipends
520-904 Water	813.42	500.00	1,079.10	1,000.00	
520-905 Alarm	2,507.40	3,000.00	2,507.40	3,000.00	
520-906 Cable	116.15	0.00	90.87	150.00	
Total Depot Utilities Expense	13,757.95	15,500.00	14,247.47	16,150.00	
Priory					
520-909 Electricity	1,402.10	2,000.00	1,479.31	2,000.00	
520-910 Heating Fuel	847.57	1,000.00	728.40	1,000.00	
Total Priory Utilities Expense	2,249.67	3,000.00	2,207.71	3,000.00	
Washington Commons					
520-913 Electricity	1,788.90	2,000.00	1,333.07	2,000.00	
520-916 Water	109.67	250.00	368.75	500.00	
Total Washington Commons Utilities Expense	1,898.57	2,250.00	1,701.82	2,500.00	
Maintenance Facility					
520-917 Electricity	1,852.32	2,000.00	2,722.05	2,500.00	
520-918 Heating Fuel	3,071.75	4,000.00	1,773.53	3,000.00	
520-919 Telephone	0.00	0.00	0.00	0.00	
520-920 Water	299.10	500.00	680.40	1,000.00	
520-921 Alarm	503.40	600.00	503.40	600.00	
Total Maintenance Facility Utilities	5,726.57	7,100.00	5,679.38	7,100.00	
Keystone Center					
520-931 Electricity	995.30	1,500.00	1,107.40	1,200.00	
520-932 Heating Fuel	877.67	2,000.00	841.72	1,500.00	
520-935 Alarm	528.00	600.00	264.00	600.00	
Total Keystone Pavillion Utilities Expense	2,400.97	4,100.00	2,213.12	3,300.00	
Total Utility Expenses	26,033.73	31,950.00	26,049.50	32,050.00	
TOTAL BUILDING EXPENSES	46,298.52	62,450.00	46,877.26	58,550.00	

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PLATFORM TENNIS MEMBERSHIP EXPENSES (25)					
Contract Services					
525-201 Pro/Administration Fees	0.00	500.00	0.00	500.00	
525-202 Reservation Software	120.00	250.00	120.00	200.00	
525-203 Platform Tennis Services	0.00	3,000.00	7,592.00	3,000.00	
Total Contract Services	120.00	3,750.00	7,712.00	3,700.00	
Platform Tennis Expenses					
525-211 Merchandise	2,445.45	3,000.00	2,455.63	2,500.00	paddle balls included in membership
525-212 FOB Keys	130.68	500.00	379.92	500.00	
525-213 Special Events	59.28	1,000.00	30.00	1,000.00	
525-214 Platform Tennis R&R	1,415.11	1,500.00	1,969.10	2,500.00	
Total Platform Tennis Expenses	4,050.52	6,000.00	4,834.65	6,500.00	
Platform Tennis Utilities					
525-941 Electricity/Lights	1,190.78	1,500.00	1,422.94	1,500.00	
525-942 Heating Fuel	1,551.78	2,000.00	1,855.86	2,000.00	
Total Platform Tennis Utilities Expenses	2,742.56	3,500.00	3,278.80	3,500.00	
TOTAL PLATFORM TENNIS MEMBERSHIP EXPENS	6,913.08	13,250.00	15,825.45	13,700.00	
PARK EXPENSES (30)					
Parks Salaries					
530-103 Park Manager	56,379.12	65,000.00	60,411.10	66,500.00	
530-104 Park Maintenance Staff	93,577.50	103,000.00	99,626.11	105,000.00	
530-105 Overtime	10,804.63	11,500.00	10,733.37	10,500.00	10% of reg rate
530-106 Seasonal Park Maintenance Staff	3,482.25	6,000.00	6,869.00	6,500.00	based on 4 mo/ 8hr/day @ \$10/hr
Total Park Salaries Expense	164,243.50	185,500.00	177,639.58	188,500.00	
Contract Services					
530-241 Athletic Fields Service	0.00	0.00	0.00	0.00	
530-242 Landscaping Service	0.00	2,000.00	0.00	0.00	
530-243 Ornamental Service	2,364.78	0.00	400.00	0.00	
530-244 Irrigation Service	1,066.00	5,000.00	940.00	2,000.00	start up, repairs, winterization
530-245 Fertilizer & Weed Control Service	5,075.00	5,500.00	10,725.00	0.00	
530-246 Tree Service	24,894.00	10,000.00	13,330.00	15,000.00	
530-247 Electrical Service	652.50	3,000.00	1,684.50	2,500.00	Includes outside lights repairs
530-248 Lightning Detections Service	0.00	1,000.00	0.00	1,000.00	
530-249 Inspection Fees	1,281.51	2,000.00	994.95	1,500.00	RPZ valves inspection
530-250 Portable Restroom Service	1,162.50	2,000.00	1,215.00	2,500.00	
Total Contract Services	36,496.29	30,500.00	29,289.45	24,500.00	
Park Maintenance Expense					
530-801 Park Equipment R & R	6,144.06	10,000.00	4,576.53	8,000.00	
530-802 Maintenance Equipment R & R/Supplies	7,287.07	6,000.00	5,664.74	6,500.00	
530-803 Tree and Shrub Supplies	305.03	2,000.00	3,260.90	3,000.00	
530-804 Ornamental Supplies	6,693.00	6,000.00	2,067.77	5,000.00	park signs, herb garden
530-805 Fertilizer & weed Control Supplies	549.45	7,000.00	9,695.89	15,000.00	
530-806 Vehicle Fuel	9,975.66	10,000.00	5,453.34	8,000.00	
530-807 Vehicle & Tractor R & R	11,973.03	10,000.00	9,588.67	10,000.00	
530-808 Landscape Supplies	9,980.20	6,500.00	3,549.12	6,500.00	
530-809 Athletic Field Maintenance Supplies	9,297.70	9,000.00	10,625.53	10,000.00	field marking paint, chalk, rapid dry for RFPD/RFYS uses
530-810 RFYBS Expenses	4,877.88	1,000.00	5,584.40	1,000.00	
530-811 RFYS Expenses	1,563.16	1,000.00	643.30	1,000.00	
530-812 Memorial Brick Program	0.00	500.00	52.06	250.00	
530-813 Uniforms & Safety Clothing	747.12	2,000.00	638.46	2,000.00	
530-814 Memorial Tree Program	1,480.00	1,500.00	1,468.61	1,500.00	replacement trees
530-817 Trash Disposal	10,736.71	9,000.00	6,619.55	8,000.00	
530-818 Equipment Rental	2,611.99	2,000.00	858.27	2,000.00	
530-820 Signage	313.00	2,000.00	205.44	1,000.00	
Total Park Maintenance Expense	84,535.06	85,500.00	70,552.58	88,750.00	

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Park Utilities					
530-921 Irrigation/Water Fountain Water	17,033.23	25,000.00	11,971.85	20,000.00	irrigation, Keystone & Priory Centers
530-922 Park Security Lights	869.24	1,500.00	1,124.11	1,500.00	park lights, ice rink lights
530-923 Electric - Athletic Field Lights	7,166.89	8,000.00	8,794.09	8,000.00	
Total Park Utilities	25,069.36	34,500.00	21,890.05	29,500.00	
TOTAL PARK EXPENSES	310,344.21	336,000.00	299,371.66	331,250.00	
550-900 CORPORATE CONTINGENCY	8,350.00	10,000.00	3,600.00	0.00	
TOTAL CORP EXPENSES	480,333.74	575,800.00	479,515.23	542,300.00	
Fund Transfers					
560-997 FUND TRANSFER TO SPEC REC FUND	95,000.00	95,000.00	104,000.00	95,000.00	
560-999 FUND TRANSFER TO CAPITAL FUND	405,000.00	430,000.00	471,000.00	490,000.00	
Total Fund Transfers	500,000.00	525,000.00	575,000.00	585,000.00	
TOTAL EXPENSES & FUND TRANSFERS	980,333.74	1,100,800.00	1,054,515.23	1,127,300.00	
CORPORATE NET FUND TOTAL (Excess Revenue over Expenses and Transfers)	65,321.44	19,506.08	51,322.13	(6,208.00)	
RECREATION FUND					
INCOME SOURCES					
4100 Prior Years Real Estate Tax	1,234.72		772.39		
4101 Tax Levy	303,785.82	300,000.00	285,490.14	300,000.00	
4103 Interest Income	1,137.32	800.00	1,094.78	700.00	
4203 Program Fees	186,013.10	180,000.00	168,581.72	165,000.00	
4204 Special Event Fees	1,205.00	1,500.00	2,026.00	2,600.00	Tea Party, Breakfast w/Bunny, Halloween, X-Mas Tree Décor
4205 Makin Tracks Fees	8,535.94	8,500.00	6,632.93	8,000.00	
4206 Summer Camp Fees	140,572.00	135,000.00	154,487.83	150,000.00	
4207 Recreation Basketball Fees	47,087.35	45,000.00	45,878.80	45,000.00	
4208 Travel Basketball Fees	0.00	11,000.00	0.00	7,500.00	2 teams
4209 Travel Volleyball Fees	6,742.00	6,000.00	4,875.00	6,000.00	
4210 Clear Sky Fees	0.00	0.00	0.00	0.00	
4211 Parade Fees	2,800.00	2,500.00	200.00	2,500.00	based on 50 entries at \$50 each
4212 Polar Express Fees	2,084.00	2,000.00	2,516.00	3,000.00	\$1 Metra fee increase
4219 Cancellation Fee Charges	1,335.00	1,000.00	1,050.00	1,000.00	
4220 Paddle Tennis Lesson Fees	2,150.00	2,000.00	3,366.00	4,000.00	end of discount fees
4231 Platform Tennis House League Fees	5,446.00	4,000.00	9,043.00	8,000.00	
4232 Platform Tennis Travel League Fees	1,030.00	1,500.00	2,400.00	2,400.00	
4303 Birthday Party Rental	2,537.00	2,500.00	1,591.00	2,400.00	raised fees by \$25. 10 parties/year
4403 Donations/Scholarships	415.00	0.00	47.50	0.00	
4404 Food Truck Rally Donation/Reimbursement	0.00	500.00	0.00	0.00	
4405 Makin Tracks Donations/Reimbursement	8,000.00	7,500.00	8,020.00	7,500.00	
4406 Clear Sky Donations	500.00	0.00	0.00	0.00	
4407 Special Events Donations	1,770.00	1,000.00	0.00	1,000.00	river clean up, Family Fireside
4408 Parade Donation Reimbursements	3,916.00	4,000.00	6,650.00	4,000.00	
4501 Sale of Used Equipment	0.00	0.00	0.00	0.00	
4502 Miscellaneous	89.00	250.00	47.00	100.00	
4503 Keystone Concession	3,216.07	3,000.00	3,238.50	3,000.00	
4504 Priory Concession	0.00	0.00	0.00	0.00	
4508 Brochure Advertising Revenue	2,400.00	2,500.00	2,550.00	2,000.00	
4701 Parks Foundation Reimbursement	0.00	0.00	(20.00)	0.00	boce bash, spec events run by Parks FDN
Other income	428,980.78	422,050.00	424,276.06	425,700.00	
Total Income w/ tax levy	734,001.32	722,050.00	710,538.59	725,700.00	

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<u>ADMINISTRATIVE EXPENSES (10)</u>					
Administration Salaries					
610-101 Executive Director-Rec	104,837.01	\$116,000.00	112,794.94	\$118,000.00	all in Rec.
610-102 Business Manager-Rec	61,225.13	\$68,000.00	65,338.78	\$70,000.00	all in Rec.
610-103 Recreation Manager	51,342.93	\$58,000.00	57,353.95	\$61,000.00	
610-104 Recreation Supervisor	42,308.73	\$44,000.00	35,481.44	\$46,000.00	
610-108 Registrar	35,424.13	\$39,000.00	38,964.57	\$41,000.00	
610-109 Registrar Overtime	981.05	\$1,700.00	1,099.90	\$1,800.00	
610-110 Director's Auto Reimbursement-Rec	3,973.65	\$4,200.00	4,135.14	\$4,200.00	all in Rec.
610-111 Communications/Marketing Supervisor	14,208.19	\$19,000.00	15,560.26	\$19,000.00	
610-122 Health Insurance-Rec	70,742.79	\$75,000.00	57,667.42	\$62,000.00	all in Rec. (FY 15/16 total 58085)
610-124 Health/Wellness Incentive	840.02	\$1,500.00	450.00	\$1,500.00	all in Rec.
610-125 Health OPT OUT Reimbursement	712.36	\$2,600.00	2,436.54	\$2,700.00	Opt out insurance reimbursement
Total Administration Salaries	386,595.99	429,000.00	391,282.94	427,200.00	
Contract Services					
610-204 Miscellaneous Service	0.00	500.00	2.99	250.00	
610-205 Legal Service	4,078.75	20,000.00	3,367.50	10,000.00	all in Rec
610-206 IT Service	1,902.98	5,000.00	3,108.14	6,000.00	all in Rec
610-207 Website Service	2,710.34	3,000.00	2,351.66	3,000.00	Comcast, GoDaddy, Network Solutions and clip art
610-208 Email Provider Service	215.40	700.00	410.32	700.00	4 gmails and Google CLOUD
610-209 Graphic Artist	770.00	1,000.00	370.00	750.00	
610-210 Printing Service	9,545.03	11,000.00	13,112.09	10,000.00	
610-211 Photographer	0.00	0.00	0.00	0.00	
610-212 Marketing Services	0.00	0.00	294.00	500.00	NEW - online newsletters
Total Contract Services	19,222.50	41,200.00	23,016.70	31,200.00	
Administration Expense					
610-701 Office Supplies	3,414.17	5,000.00	4,906.70	4,500.00	split w/corp.
610-702 Office Equipment R & R	2,424.41	1,000.00	0.00	1,000.00	split w/Corp.
610-704 Office Furniture R & R	0.00	1,000.00	0.00	1,000.00	split w/Corp.
610-705 Canon Copier Maintenance Fees	773.96	1,500.00	1,317.27	1,500.00	2/3 split w/Corp.- New copier quaterly bills
610-706 Staff Expenses	1,742.06	2,000.00	2,686.50	3,000.00	
610-707 Professional Association Fees	1,103.00	2,500.00	1,612.50	2,000.00	NRPA & IPRA membership - split w/Corp.
610-708 Computer Equipment	0.00	3,000.00	1,480.00	1,500.00	split w/corp.
610-709 Computer Software	0.00	2,500.00	0.00	1,500.00	split w/Corp.
610-712 Scholarships/Donations	721.50	1,250.00	630.50	1,000.00	
610-713 Youth Intervention	3,799.26	4,000.00	4,236.01	4,000.00	
610-714 Postage & Delivery	3,232.83	4,000.00	3,312.08	3,500.00	brochure mailing, stamps - split w/Corp.
610-717 Criminal Background Checks	1,165.00	1,500.00	1,150.00	1,500.00	split w/Corp.
610-718 Miscellaneous Expense	500.00	100.00	557.72	500.00	bank fees - split w/Corp.
610-721 Telephone System R & R	200.00	1,500.00	0.00	1,000.00	split w/Corp.
610-722 Professional Development	1,641.10	2,000.00	2,140.21	2,500.00	Rec. staff conference & workshops - split w/Corp.
610-723 Mileage Reimbursement	44.86	500.00	572.44	600.00	
610-724 Physicals/Drug Tests	950.00	2,000.00	295.26	1,000.00	split w/Corp.
610-725 Credit Card Charges	10,209.27	10,500.00	13,077.67	11,000.00	we changed the fees - expect more credit card charges
610-726 Registration Transaction Fees	11,552.39	13,000.00	12,275.41	11,000.00	we changed the fees - expect more credit card charges
Total Administration Expense	43,473.81	58,850.00	50,250.27	53,600.00	
TOTAL ADMINISTRATIVE EXPENSES	449,292.30	529,050.00	464,549.91	512,000.00	
<u>RECREATION PROGRAM EXPENSES (40)</u>					
Recreation Salaries					
640-106 Camp Staff Salaries	34,857.79	45,000.00	40,281.32	41,000.00	
640-110 Seasonal Recreation Salaries	4,986.37	5,500.00	5,658.33	5,500.00	
640-111 Recreation Basketball Staff Salaries	7,086.19	7,500.00	6,303.25	7,000.00	
640-112 Travel Basketball Salaries	0.00	500.00	0.00	500.00	
640-113 Travel Volleyball Salaries	1,450.00	1,500.00	1,490.00	1,600.00	
640-114 Birthday Party Salaries	1,035.00	1,320.00	765.00	1,000.00	10 parties @2 staff @ \$50/party
Total Salaries & Wages	49,415.35	61,320.00	54,497.90	56,600.00	

**RIVER FOREST PARK DISTRICT
Draft Working Budget
Fiscal Year 2016-2017**

operating budgets/16-17/2016-2017 budget worksheet .xls

CREATED 3/2/16

UPDATED 5/4/16

	YEAR TO DATE 4/30/2015	PROPOSED BUDGET 2015-16	YEAR TO DATE 4/30/2016	PROPOSED BUDGET 2016-17	Comments
Contract Services					
640-230 Athletic Program Service	50,174.64	60,000.00	66,078.71	60,000.00	
640-231 Recreation Program Service	35,752.20	50,000.00	44,909.79	38,000.00	
640-232 Travel Basketball Service	0.00	5,000.00	0.00	3,500.00	referee, league fees
640-233 Travel Volleyball Service	1,060.00	1,200.00	545.00	1,200.00	league fees
640-234 Summer Camp Service	51,432.69	50,000.00	25,926.88	35,000.00	
640-235 Recreation Basketball Service	9,209.00	9,500.00	9,731.00	9,000.00	referees
640-236 Special Event Service	1,325.00	2,500.00	1,910.00	3,000.00	rock-in 1,000, tea party 240, zero waste 500, fireside 900, tree trim 100
640-237 Memorial Day Parade Service	3,940.00	4,000.00	4,845.00	4,000.00	parade bands, DJ
640-238 Thursday Summer Nights Service	1,945.00	2,500.00	1,675.00	2,000.00	entertainment
640-239 Clear Sky Entertainment Service	3,145.00	0.00	0.00	0.00	
640-240 Makin Tracks Service	2,000.00	1,200.00	1,175.00	1,200.00	race time, announcer
640-241 Polar Express Service	1,937.50	2,000.00	2,005.00	2,000.00	METRA, Santa, balloon artist
640-242 Food Truck Rally Service	0.00	2,500.00	1,630.00	1,500.00	NEW - inflatables
640-251 Paddle Tennis Lessons	1,608.00	3,000.00	2,949.00	2,500.00	New # - old # 640-242
640-252 Platform Tennis League	850.00	1,000.00	1,760.00	1,900.00	New # - old # 640-243
Total Contract Services	164,379.03	194,400.00	165,140.38	164,800.00	
Recreation Expense					
640-801 Recreation Program Supplies	1,591.87	3,000.00	2,080.58	2,000.00	
640-802 Athletic Program Supplies	738.76	1,000.00	541.63	1,000.00	
640-803 Recreation Basketball Supplies	1,144.94	1,500.00	2,097.71	1,500.00	
640-804 Travel Basketball Supplies	0.00	500.00	0.00	500.00	
640-805 Travel Volleyball Supplies	331.52	500.00	0.00	500.00	
640-806 Special Events Supplies	3,675.30	5,000.00	4,636.80	4,500.00	tea party 350, Easter 1700, zero waste 350, fireside 1000 tree trim 1000
640-807 Summer Camp Supplies	2,250.26	2,500.00	440.02	2,000.00	
640-808 Birthday Party Supplies	1,007.55	1,500.00	710.69	1,200.00	
640-809 Makin Tracks Supplies	8,276.57	9,000.00	6,759.03	6,500.00	eliminated printing & postage
640-810 Thursday Summer Night Supplies	2,187.23	2,500.00	1,486.60	2,000.00	
640-811 Recreation Basketball Uniforms	4,634.00	5,000.00	4,366.75	5,000.00	
640-812 Travel Basketball Uniforms	0.00	2,500.00	0.00	1,800.00	2 teams
640-813 Travel Volleyball Uniforms	441.51	500.00	299.30	500.00	
640-814 Summer Camp Uniforms	3,964.00	3,500.00	3,719.50	3,500.00	staff & participants
640-815 Program Uniforms	5.11	500.00	0.00	500.00	staff & participants
640-817 Safety Supplies	523.28	500.00	738.79	500.00	
640-821 Facility Rental	5,000.00	8,000.00	5,884.00	8,000.00	Distist 90 rental agreement \$5,000, RFCC rental \$3,000
640-822 Pool Pass Reimbursement	12,300.00	12,000.00	10,700.00	12,000.00	200 Pool Passes
640-823 Polar Express Supplies	640.88	800.00	636.25	700.00	supplies only
640-824 Depot Program Room Rental Expense	7,882.50	11,000.00	6,875.00	7,000.00	
640-825 Keystone Center Program Room Rental	2,482.50	3,000.00	2,842.50	3,000.00	
640-826 Birthday Party Rental Expense	180.00	250.00	140.00	200.00	10 parties
640-827 Priory Program Room Rental Expense	270.00	250.00	300.00	250.00	
640-828 Clear Sky Supplies	931.29	0.00	0.00	0.00	
640-829 Memorial Day Parade Supplies	2,784.16	3,500.00	2,782.09	3,000.00	
640-831 Contractor Program Supplies	5,716.22	5,000.00	5,298.31	5,000.00	
640-832 Food Truck Rally Supplies	0.00	500.00	0.00	250.00	NEW
640-833 Paddle Tennis Program Supplies	0.00	250.00	0.00	250.00	changed name - was Platform Tennis Program Supplies
640-834 Makin Tracks Donation to WSSRA	7,109.37	7,500.00	6,253.73	7,000.00	
640-835 Parks Foundation Reimburse Expenses	0.00	0.00	0.00	0.00	
640-836 Marketing/Advertising	345.00	500.00	125.00	500.00	
640-837 Recreation Rental Equipment	0.00	0.00	0.00	500.00	bobce ball & platform tennis equipment rental
640-839 Summer Camp Trip Expenses	1,175.05	6,000.00	2,317.97	4,000.00	
640-891 Capitol Improvement - Rec	0.00	0.00	0.00	0.00	
Total Recreation Expense	77,588.87	98,050.00	72,032.25	85,150.00	
TOTAL RECREATION PROGRAM EXPENSES	291,383.25	353,770.00	291,670.53	306,550.00	
CONCESSION EXPENSES (50)					
Concession Salaries					
650-115 Concession Salaries	1,796.01	2,000.00	1,738.90	2,000.00	
Total Concession Salaries	1,796.01	2,000.00	1,738.90	2,000.00	
Concession Expense					
650-851 Keystone Concession Supplies	2,105.31	2,000.00	2,304.05	2,000.00	
650-852 Priory Concession Supplies	0.00	0.00	0.00	0.00	
650-853 Keystone Concession Equipment R & R	35.16	1,500.00	715.24	1,000.00	
650-854 Priory Concession Equipment R & R	0.00	0.00	0.00	0.00	
650-855 Uniforms/Safety Clothing	0.00	0.00	0.00	0.00	
Total Concession Expense	2,140.47	3,500.00	3,019.29	3,000.00	
TOTAL CONCESSION EXPENSES	3,936.48	5,500.00	4,758.19	5,000.00	
660-999 RECREATION CONTINGENCY	0.00	10,000.00	0.00	0.00	
TOTAL EXPENSES	744,612.03	898,320.00	760,978.63	823,550.00	
RECREATION NET FUND TOTAL (Excess of Revenue over Expenses)	(10,610.71)	(176,270.00)	(50,440.04)	(97,850.00)	

RIVER FOREST PARK DISTRICT
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CREATED 3/2/16

UPDATED 5/4/16

	YEAR TO DATE 4/30/2015	PROPOSED BUDGET 2015-16	YEAR TO DATE 4/30/2016	PROPOSED BUDGET 2016-17	Comments
ILLINOIS MUNICIPAL RETIREMENT FUND					
INCOME SOURCES					
4100 Prior Years Real Estate Tax	222.24	0.00	154.49	0.00	
4101 Tax Levy	54,679.07	60,000.00	57,104.02	60,000.00	
Total Income	54,901.31	60,000.00	57,258.51	60,000.00	
4109 Fund Transfer In	0.00	0.00	0.00	0.00	
Administrative Expense					
7125 Employer IMRF	50,331.88	60,000.00	51,248.38	60,000.00	
TOTAL EXPENSES	50,331.88	60,000.00	51,248.38	60,000.00	
IMRF NET FUND TOTAL (Excess Revenue over Expenses and Transfers)	4,569.43	0.00	6,010.13	0.00	
BOND & INTEREST FUND					
INCOME SOURCES					
4100 Prior Years Real Estate Tax	279.08	0.00	171.25	0.00	
4101 Tax Levy	68,664.33	66,510.00	63,295.68	66,511.00	
4106 Bond Proceeds	0.00	0.00	0.00	0.00	
Total Income	68,943.41	66,510.00	63,466.93	66,511.00	
4109 Fund Transfer In	0.00		0.00		
BOND ISSUANCES					
7350 Bond Administration Fees	0.00	0.00	0.00	0.00	
7366 Principal - \$196,040K, 2014 Bond	65,055.00	65,200.00	65,200.00	65,785.00	
7366 Interest - \$196,040K, 2014 Bond	1,453.67	1,310.44	1,310.44	723.64	
Total Bond Issuances	66,508.67	66,510.44	66,510.44	66,508.64	
BOND & INTEREST NET FUND TOTAL (Excess Revenue over Expenses and Transfers)	2,434.74	(0.44)	(3,043.51)	2.36	
SPECIAL RECREATION FUND					
INCOME SOURCES					
4100 Prior Years Real Estate Tax	222.05	0.00	145.21	0.00	
4101 Tax Levy	54,634.53	\$56,400.00	53,670.89	59,022.00	
4103 Interest Income	116.83	\$80.00	123.28	135.00	
Total Income	54,973.41	56,480.00	53,939.38	59,157.00	
4109 Fund Transfer In	95,000.00	95,000.00	104,000.00	95,000.00	
Program Expense					
7560 WSSRA Special Recreation Dues	138,364.00	145,000.00	141,325.60	145,000.00	
7561 Inclusion	5,831.37	7,000.00	1,890.40	5,000.00	
Total Program Expense	144,195.37	152,000.00	143,216.00	150,000.00	
ADA Compliance					
7591 ADA Capitol Improvements	0.00	0.00	0.00	0.00	
Total ADA Compliance	0.00	0.00	0.00	0.00	
TOTAL EXPENSES	144,195.37	152,000.00	143,216.00	150,000.00	
SPECIAL RECREATION NET FUND TOTAL (Excess Revenue over Expenses and Transfers)	5,778.04	(520.00)	14,723.38	4,157.00	

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CREATED 3/2/16

UPDATED 5/4/16

	YEAR TO DATE 4/30/2015	PROPOSED BUDGET 2015-16	YEAR TO DATE 4/30/2016	PROPOSED BUDGET 2016-17	Comments
LIABILITY FUND					
INCOME SOURCES					
4100	Prior Years Real Estate Tax	144.04	38.61	0.00	
4101	Tax Levy	35,438.23	15,000.00	14,272.26	30,000.00
4502	Miscellaneous	1,500.00	1,500.00	1,500.00	PDRMA Accreditation Award
Total Income		37,082.27	16,500.00	15,810.87	31,500.00
Administration Expense					
7735	Unemployment Ins.	0.00	10,000.00	4,706.00	10,000.00
7736	Comp. Liability Ins - PDRMA	24,108.27	28,100.00	25,990.62	28,500.00
7737	Safety Committee & Training	935.65	1,500.00	826.71	1,500.00
Total Administrative Expense		25,043.92	39,600.00	31,523.33	40,000.00
7799	Liability Contingency	0.00	0.00	0.00	0.00
TOTAL EXPENSES		25,043.92	39,600.00	31,523.33	40,000.00
LIABILITY NET FUND TOTAL (Excess of Revenue over Expenses)		12,038.35	(23,100.00)	(15,712.46)	(8,500.00)
AUDIT FUND					
INCOME SOURCES					
4100	Prior Years Real Estate Tax	45.26	28.31	0.00	
4101	Tax Levy	11,134.75	11,000.00	10,464.33	11,000.00
Total Income		11,180.01	11,000.00	10,492.64	11,000.00
4109	Fund Transfer In	0.00	0.00	0.00	
Contractual & Professional Services					
7840	Audit Services	9,200.00	9,400.00	9,440.00	9,600.00
7841	Accounting Services	0.00	0.00	0.00	0.00
7842	Publication Fees	0.00	100.00	56.00	100.00
7843	Professional/CAFR Fees	690.00	600.00	530.00	600.00
TOTAL EXPENSES		9,890.00	10,100.00	10,026.00	10,300.00
AUDIT NET FUND TOTAL (Excess Revenue over Expenses and Transfers)		1,290.01	900.00	466.64	700.00
CAPITAL PROJECTS FUND					
INCOME SOURCES					
4103	Interest Income	9,352.73	6,160.00	8,773.00	8,400.00
4106	Bond Proceeds	0.00	0.00	0.00	0.00
4404	Paddle Hut Fundraising	0.00	0.00	0.00	0.00
4502	Miscellaneous	0.00	0.00	0.00	0.00
Total Income		9,352.73	6,160.00	8,773.00	8,400.00
4109	Fund Transfer In	405,000.00	430,000.00	471,000.00	490,000.00
EXPENDITURES					
7980	Design Services	0.00	0.00	0.00	0.00
7981	Facilities & Parks Improvements	457,671.53	170,750.00	154,711.26	595,000.00
TOTAL EXPENSES		457,671.53	170,750.00	154,711.26	595,000.00
CAPITAL NET FUND TOTAL (Excess Revenue over Expenses and Transfers)		(43,318.80)	265,410.00	325,061.74	(96,600.00)
TOTAL REVENUE		2,016,089.64	2,059,006.08	2,026,117.28	2,083,360.00
TOTAL EXPENSES		1,978,587.14	1,973,080.44	1,697,729.27	2,287,658.64
TOTAL NET FUND TOTAL (excess Rev. over Exp.)		37,502.50	85,925.64	328,388.01	(204,298.64)
TOTAL REVENUE & FUND TRANSFERS		2,516,089.64	2,584,006.08	2,601,117.28	2,668,360.00
TOTAL EXPENSES & FUND TRANSFERS		2,478,587.14	2,498,080.44	2,272,729.27	2,872,658.64
TOTAL NET FUND TOTAL W/TRANSFERS(Excess Revenue over Expenses and Transfers)		37,502.50	85,925.64	328,388.01	(204,298.64)