



River Forest Park District

4-Point Discipline Policy

Thank you for enrolling your child in the Park District Program. It is our intention to provide your child with a safe and secure environment. We attempt to create a warm, comfortable, and fun atmosphere that will make your child look forward to coming to the program. In order to ensure the quality of this program and safety of the staff, each participant must follow program rules.

4-Point Discipline Policy

Participants are encouraged to practice those social skills that will allow them to resolve conflicts and meet their needs without the use of harmful or destructive behaviors. When disciplinary situations occur that requires intervention, an adult provides the child with a clear explanation as to why a specific behavior is inappropriate. They then help him/her find an alternative behavior that fits within the program guidelines of appropriate behavior. These guidelines revolve around concerns for the safety of all members in the program.

Behavior Problems: If staff encounters a behavior problem with any participant, he/she will first attempt to resolve the problem with the participant. If this fails, the Supervisor will be consulted, followed by the parents. There is a strict 4-Point Discipline Policy. If a participant gets 2 Written Warnings during the program, he/she will be dismissed from the program. Every parent/guardian is required to read the following information to his/her child and sign and return the 4-Point Discipline Policy Form. ***(This must be on file prior to the start of the program.)***

General Program Rules

1. Safety
2. Show respect to all participants, staff, Park District patrons, equipment and property.
3. Keep your hands, feet, head and other body parts to yourself. Fighting, hitting, theft, destruction of property, etc.; WILL NOT BE TOLERATED.
4. Appropriate language and dress at all times.
5. Cooperation and participant involvement both in group activities and with other participants.

4-Point Policy

1. Verbal Warning (Parent/Guardian will be notified at pick-up)
2. Time Out/Activity Privilege Withheld. (Parent/Guardian will be notified at pick-up.)
3. 1st Written Warning (Parent/Guardian will be contacted to pick up their child immediately, and the child will be removed from the program for the remainder of the day.)
4. 2rd Written Warning (Parent/Guardian will be contacted to pick up their child immediately, and the child will be removed from the program and will NOT be eligible to return during the same session(s).)

Immediate Dismissal

1. Any child who runs away from the staff will be removed from the program for the remainder of the program. If staff cannot convince the child to return, the police will be called. The staff is not permitted to chase after children or leave the site.
2. Any child who harms himself or another will be removed (physical and/or verbal abuse).
3. Any child who abuses staff will be removed.

Physical Violence is not tolerated in this program. The Park District reserves the right to dismiss a participant whose behavior endangers the safety of themselves or others.

Code of Conduct-Parent

Parents are expected to follow the program rules and treat the staff with respect. All program and/or staff issues, comments or concerns should be directed to the Recreation Supervisor. A child whose parents verbally abuse staff will be removed from the program. This includes sarcasm, criticism, yelling, screaming and/or negative comments directed at staff and/or other parents. The police will be called to remove any parent who appears out of control.

I have discussed the rules and consequences of the 4-Point Discipline Policy with my child, and they understand what is expected from them at the program.

No refunds will be given if a participant is removed due to violation of the Park District's 4-Point Discipline Policy or due to disciplinary issues.

Participant's Name (Print) _____ Participant's Signature _____

Parent/Guardian Signature _____ Date _____