River Forest Park District

River Forest Park District Board Meeting Calendar Topics – 2026

February

- Annual deadline to issue Non-Referendum Bonds (2/28).
- Board begin Executive Director Annual Evaluation Process. Discuss Evaluation Form. Board Members complete their individual evaluations.

March

- WSSRA annual presentation.
- Board reviews and discusses Executive Director Annual Evaluation.

April

- Consolidated Elections for open 4-year Board terms (old years).
- Staff presents the draft Operating Budget and the Budget and Appropriations Ordinance and Capital Projects Budget. Requires 30 days public notice for public review.
- Annual review of staff salary ranges.
- Approval of fund transfers. The fund transfer must be approved by 4/30.
- Board conducts Annual Evaluation with the Executive Director.
- Board reviews Closed Meeting Minutes for public release.

May

- Statement of Economic Interest filing deadline is 5/1.
- New budget year begins 5/1.
- Annual Meeting.
    a. Swearing in of new Board Members (odd years).
    b. Election & appointment of Board Officers.
    c. Appointment of WSSRA, Committee Representatives, Liaisons, Park Captains
    d. Review & release of Closed Session Minutes.
- Approval of the Operating Budget and the Budget and Appropriation Ordinance. A public hearing is required prior to approval of the B&A Ordinance. The B&A Ordinance must be filed before the end of the first quarter of the operating budget (July 31).
- Approval of the Capital Improvements Plan.

June

- Review of Affiliate Agreements (even years).

July

- No Regular Board Meeting scheduled in the month of July.

October

- Approval of the Financial Audit.

November

- Candiate filing for Consolidated Elections for open 4-year Board terms (even years)
- Staff presents draft Tax Levy.
- Executive Director Mid-Year Performance Update.
- Board reviews Closed Meeting Minutes for public release.

December

- Approval of the Tax Levy. The Tax Levy must be filed by the last Tuesday of December.
- Approval of the annual Board Meeting Schedule and Board Meeting Annual Calendar.